

HINGHAM HOUSING AUTHORITY  
30 THAXTER STREET  
HINGHAM, MA 02043  
(781) 741-7417

February 7, 2020

### REGULAR BOARD MEETING

Pursuant to Section 3 Article III, "Meetings" of the By-Laws of the Hingham Housing Authority, adopted October 3, 1967, Amended March 15, 2017, the Board of the Hingham Housing Authority will meet on Tuesday, February 11, 2020. The meeting will begin at 5:30 p.m. It will be held at the Hingham Housing Authority Building, 30 Thaxter Street, Hingham, MA 02043.

1. 5:30 p.m. Call to Order/Roll Call
2. Reading and Consideration of the Minutes from Board Meeting on January 22, 2020.
3. Report from the Tenant Association
4. Report of committees
5. Executive Director's Report
6. Motion to Approve the modification of the Office hours to coincide with the Maintenance hours. The new Office hours will be 8:30 am to 3:30 pm Monday – Thursday
7. Motion to Approve the FY21 Capital Improvement Plan (CIP) and authorize the Executive Director to submit the CIP to DHCD for approval. The CIP will provide modernization funding for the five year period starting with FY21 and ending with FY25
8. Motion to Approve the Hingham Housing Authority Operating Budget for Program.689-1 for the fiscal year ending 6/30/2020 showing Total revenue of \$46,586 (Acct. No. 3000) and Total expenses of \$47,148 (Acct. No. 4000), thereby requesting a subsidy of \$0 (Acct. No. 3801) And further that the Executive Director's total annual salary of \$97,804 for fiscal year ended 6/30/2020 to be submitted to the Department of Housing and Community Development for its review and approval.
9. Motion to Approve the Hingham Housing Authority Operating Budget for Program.400-1 for the fiscal year ending 6/30/2020 showing Total revenue of \$524,685(Acct. No. 3000) and Total expenses of \$545,614 (Acct. No. 4000), thereby requesting a subsidy of \$113,695 (Acct. No. 3801). And further that the Executive Director's total annual salary of \$97,804 for fiscal year ended 6/30/2020 to be submitted to the Department of Housing and Community Development for its review and approval.
10. Motion to Approve the Final version of the Use Agreement with the abutter, James Randall in accordance with Exhibit A dated July 18, 2018 prepared by Hoyt Land Surveying and Exhibit B dated November 7, 2018 and modified February 6, 2020, prepared by McSweeney Environmental Engineering.
11. Motion to Authorize that all Board meetings will begin with the Pledge of Allegiance.
12. Motion to Extend the Management Agreement with the Quincy Housing Authority for a period of five (5) years from the expiration of the current agreement. The extension will be in effect as long as James Marathas remains the Executive Director of the Quincy Housing Authority. In the event

that there is a new Executive Director at the Quincy Housing Authority, the Hingham Housing Authority will have the option to void the remainder of the Management Agreement if they choose to do so.

13. Motion to Approve the 2020 Organizational Chart.
14. Other items as may not be reasonably known within 48 hours of the meeting
15. Old business
16. Adjournment