

Hingham Housing Authority Board Meeting  
Tue, Jul 14, 2020 5:30 PM - 6:30 PM (EDT)

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1. Roll Call
2. Approval of the Minutes of the June 9, 2020 Board Meeting

#### **Mod/Maintenance**

1. Motion to Approve the minutes from the Hingham Housing Authority Board meeting held on June 9, 2020.
2. Motion to Approve the Hingham Housing Authority FY 2020 Fair Market Rent (FMR).
3. Motion to Approve the Accounts Payable and the Payments Warrant for the Month of June, 2020.
4. Motion to Approve the Hingham Housing Authority 2020 Utility Allowance.
5. Motion to Award and Authorize the Executive Director to enter into a contract with Bogan Tree Co. for the Tree Pruning and Tree Removal at 30 Thaxter St. The bids were opened on June 24, 2020, there were two (2) bids received and Bogan Tree Co. was the low bidder (See attached Bid Tabulation). The contract will be in the amount of \$8,050.00. The source of funding is DHCD FY20 Health & Safety funds.

6. Motion to enter into a three (3) year lease with Bay State Community Services for the property located at 100 Beal St. Hingham. The lease agreement calls for Bay State to pay all utilities for the property including all water charges. The first year of the lease sets the monthly rent at \$3,615.50, the second year includes a \$20.00 per bedroom increase and the third year will also include another \$20.00 increase per bedroom.
7. Approve the submission of a CPC application to fund the installation of magnetic closers for the first floor fire doors at 30 Thaxter St. The Cost Estimate for this project is \$30,000.
8. Approve the submission of a CPC application to fund new signage at 30 Thaxter St. The Cost Estimate for this project is \$6,000.

#### **Finance**

#### **Tenant Services**

#### **Executive Director's Report**

#### **Discussion items:**

1. Lincoln School Management Agreement
2. Board Member email correspondence and necessity of private email.
3. Community Preservation Application

#### **Adjournment**