

# Capital Outlay Committee

January 12, 2026

In person meeting at the DPW office

## Present:

- COC members Mike Donovan, Steven Pohl, David Leiphart, George Danis.
- Town Administrator To Mayo, Assistant Town Administrator Katie Dugan
- Town Building Commissioner Mike Clancy
- Bare Cove Park Commissioners Ray O'Neil, Claudia Easton, and Melissa Smith
- Town Public Works Supervisor Ashley Broyer and Assistant Supervisor Lance Mortland

Call to Order: Chair Mike Donoivan called the meeting to order at 7:00 pm.

Building Department: Department Supervisor Mike Clancy stated that the department is looking to replace a 17-year old Ford Ranger truck with a new Ford Explorer at a cost of \$47,138. Mr. Clancy stated that the department's vehicles used daily for inspections and to respond to any Town emergency situation. Mr. Clancy stated that, while new permits are comparable to last year, the balance in the Building Department Revolving Fund is insufficient to help pay for this vehicle. The Fund is used to defray expenses related to inspection services carried out by the department but has been depleted in part to inspections at Foster for which fees are waived.

Bare Cove Park: The Trustees presented a request to provide electricity to the Dock House museum building in the park and to re-roof Building 80.

Power for the building was lost when the Back River Condominiums were built and the current estimate to restore that power is \$58,000. Restoring power would provide lighting to the museum (currently provided by a portable generator) and would facilitate future development around the museum to enhance overall visitor experience. The Trustees stated that solar, with battery storage, was not an option ut that \$10,000 in mitigation funds might be available to offset the cost.

Building 80 is a large storage facility used by HMLP, are Cove Park, and the DPW. In 2021, The Trustees received bids to replace the roof with cedar shingles (\$216,000) or metal (\$360,000). The Trustees agreed to update the quote and to request an additional quote for asphalt shingles.

DPW: Supervisor Ashley Broyer and Assistant Lance Mortland presented requests for the Transfer Station and DPW.

Transfer Station: Ms. Broyer has requested funds of approximately \$767,000 to replace various outdated pieces of equipment and to purchase a new “roll off “truck to transport recycling items. The purchase price of \$292,000 would be somewhat offset by current annual costs of \$35,000 paid to a vendor for transporting the items. Remaining requests are to replace outdated or heavily rusted or inoperable vehicles.

Public Works: Ms. Broyer has requested funds of approximately \$926,000 to replace various pieces of old or rust damaged vehicles and pieces of equipment.

The Committee, Ms. Broyer, and Mr. Mortland discussed prioritization of the various requests to determine if some items might be safely deferred to the future without jeopardizing the departments mission or the safety of employees or Town residents. A productive discussion identified several items as “wants” and others as “needs”.

Warrant Article: The Committee discussed submitting a Warrant Article to supplement the levy funding Capital budget. Mr. Mayo offered that the Select Board was aware that the Committee, due to the budget cycle, would need extra time to submit an article. The Committee suggested that Warrant Articles for capital spending would best be presented by the Committee in line with its responsibilities under the Town By-Laws.

The meeting was adjourned by unanimous vote at 8:37 pm.