

Meeting of the GAR Trustees

Tuesday, 13 January 2026 at 1600 hours (4pm)

Location: Hingham Town Hall, Veterans Services Office (VSO)

## GAR Trustees Meeting Minutes

Attendees:

Trustees: Bob Beal, Paul Koenen, Scott McMillan

VSO : Shannon Burke

Meeting called to order at 1610, 13 Jan 2026

1. Reviewed meeting minutes from meeting on 16 December 2025. Approved with a couple of minor changes. Fixed name of Sergeant Marquardt and made note to fix the name of the GAR Trustees fund
2. Old Business
  - a. Disposition of Piano. We plan to go forward with a sale. If we get a buyer, any money will go into the "GAR Hall Fund".
  - b. Reviewed list of people who have access to GAR and/or who have Fobs. Shannon is taking action to remove access in a few cases (DAV for example), and to attach names to keys that are currently only assigned to a group, (VFW, Militia, Legion). We made list of individuals with each group, but want to confirm and in a few cases make sure we have all the names. We will also work with Bill Hartigan from IT to ensure we are kept up to date when any changes to the access list occur.
  - c. Status of elevator.
    - i. CPC funding still pending. Shannon is monitoring and will keep us informed.
    - ii. Also Shannon gave findings after talking with our legal counsel. The rule for access is as follows: If elevator not working we can't have a public meeting at the GAR. Non-public meetings, membership only meetings are ok to meet as long as we publish warnings. Bob Beal also read from the Massachusetts ADA guidance and that appeared to be in line with Shannon's findings.
    - iii. Elevator contract discussion: Contract is now with Delta-Beckwith. For maintenance we have to call within normal working hours, but they will cover all maintenance with a few exceptions that includes replacement parts.
    - iv. At the moment we need to avoid the 1st floor (basement) for now. Attempts to access will cause the elevator to shut down. Need signage to warn.
  - d. Lock releases. These are now fixed. A new power pack was installed.

- e. Removal of gym equipment. Still outstanding. Keith checked with Lt Marquardt who says that it will be removed soon. Ray Hemmings and Jeff will be notified about removing.
- f. Notifications for GAR closing. When there is an emergency, would like to disable all access except for Trustees and VSO. Shannon will manage the notifications

New items

- a. Reviewed and Discussed Code of Conduct at GAR. Discussed our plan. Shannon will write something up and will have guidance added as an addendum to the existing License agreement that all tenants currently are required to agree to and sign. The wording will emphasize that the GAR Trustees are caring for the GAR Hall on behalf of the town, and primarily for Veterans.
  - b. The idea of Installing cameras was discussed and tentatively agreed to. Shannon recommended using a popular monitoring package from Google called Google Home - Nest. We agreed it was good idea and that we had the money to do that. But we will wait until the next meeting. Shannon will bring to the next meeting some camera application information for us to see more details.
  - c. Town Report. Our annual submission will be due soon. Shannon says she will take care of it.
- 3. Tentative plans were made to have next meeting on 03 Feb 2026
  - 4. Meeting adjourned at 1737.

Respectfully submitted by W Paul Koenen, 263 North Street, Hingham, 781-724-9438