

## Capital Outlay Committee Meeting Minutes

Date: January 22, 2020

Location: East Hearing Room, Hingham Town Hall

### Attendance:

Committee Members Present: Eric Valentine, Matt Goulet, Kevin Flaherty, Davalene Cooper (representing Advisory Committee), Libby Claypoole (representing Advisory Committee), Town Treasurer Jean Montgomery

Absent: None

Other: Eileen McCracken (Town Clerk), Carlos Da Silva (Vice Chair, School Committee), Edward Schreier (School Committee), Nancy "Nes" Correnti (School Committee), Paul Austin (School Superintendent), Joe Andrews (School Department Director of Technology), Doug Foley (Hingham Schools Facilities & Procurement Manager), Katie Hartman (Hingham Schools Maintenance & Custodial Supervisor), John Ferris (Office of the Director of Business and Support Services)

Chair Eric Valentine called the meeting to order at 7:30 pm.

### Notes

- Discussed FY2021 Budget items
  - o Town Clerk
    - Poll Pad purchase for Town Meeting and early voting would include set-up and maintenance. \$1,700 activation would be one-time set-up fee and not ongoing.
  - o School Department
    - MSBA (Massachusetts School Building Authority) grant funding process will take several years with the earliest the MSBA will vote on a proposed project being July 2022
    - \$142k Green Capital – helped with ventilation project at High School
    - Technology Capital Requests include 160 iPad Mini replacements, 60 HP desktops, 9 Chromebook carts (26 Chromebooks each cart), 20 projectors, and 60 HDMI adapters.
    - \$200k Statement of Interest expected in FY 2021 for new windows at PRS.
    - East School projects include Waste Water Pump inspection, LED Lighting upgrade, HVAC Duct Maintenance & Test, and Playground Equipment.
    - Foster School projects include roof leak repairs and mechanical system piping that would be funded from the Foster School extraordinary maintenance capital warrant article approved at the 2019 Town Meeting.
    - High School includes potential boiler replacement in FY 2023 for \$2M+, \$20k for annual Energy Management System upgrades thru FY 2023, Safety Sprinkler heads, HVAC maintenance, ventilation fans, irrigation shed replacement. Field/Turf replacement on Multi-Purpose field scheduled for FY 2023.
    - Middle school repairs and improvements requests totaling \$20k.
    - PRS requests included air handler replacements, repairs for water pumps, VCT flooring replacement, building of security vestibule, playground fence, and design of Main Office/Library room exchange.
    - South requested additional loads for generator, VCT flooring replacement, LED lighting upgrade, \$1.5M for roof repair (in FY 2022 or later), storage shed, and a security wall.
    - System requests included carpet replacements, copiers, a digital radio system (\$90k), 20-year grounds maintenance to cut back vegetation.
    - Town wide requests included Depot garage doors, depot parking lot reconstruction, and sprinkler head replacements.

### Meeting Minutes:

- Approved 12/2/19, 12/9/19, 12/16/19, and 1/6/20 meeting minutes

Matters not anticipated within 48 hours:

None

*Adjourn:* 10:01 pm

List of Documents Distributed at this Meeting:

1. FY2021 Capital Requests – School Department (incl separate School technology capital requests), Town Clerk
2. Revised FY2021 Five Year Capital Plan