

Wednesday, February 22, 23

Capital Outlay Committee - Meeting Minutes 1/23/23

Remote meeting via Zoom

Present:

- Capital Outlay Committee: Eric Valentine (Chair), Kevin Flaherty, Mike Donovan, Davalene Cooper
- Assistant Town Administrator/Finance Michelle Monsegur
- Deputy Fire Chief Louis Lachance, Deputy Fire Chief David Levenson, Library Trustee David Mehegan, Vicki Donlan, Library Director Linda Harper, Anthony Hart, Fire Chief Murphy

Absent:

- Jason Price

19:30 - Call to order

Mr. Valentine called the meeting to order at 7:30pm EST, and read the below statement:

This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

FY2024 Capital Budget Department Requests

Recreation Department

Provided an update on FY23 as well as some process changes in both the booking of, and management of, fields in town.

Acknowledged asking for a lot of capital in upcoming years, but awaiting master plan for town based upon external vendor. FY24 request presented, and shared via reference document below.

Library

Library is back to full capacity post COVID. Foot traffic is increasing - students are utilizing the space to study for midterms. The way in residents are using the library and it's resources are changing.

Visitors are spending longer amounts of time when visiting, and utilizing technology more. Wifi usage is up. Ebook downloads have skyrocketed, amid rising costs for ebooks.

Parking issues have resurfaced with the increase in visitors. Requests for FY24 were presented in the below referenced documents.

Fire Department

Chief Murphy provided a FY23 update. HFD is in the process of procurement for major renovations from warrant article approved last spring. Recent contract for replacement shift commander vehicle, with an expected delivery next month.

Turnout gear replacement, which provides new gear every five years, has been delayed due to vendor and manufacturer supply chain issues.

Ambulance discussion on usage and future projections. In addition, the ambulance collects revenue of excess of cost - changes in how that is captured beginning in FY24.

Discussion on Station 3 and current / future needs of that facility. Chief Murphy shared his FY24 capital requests, along with their priority, which is captured in the below referenced document.

Approval of Minutes

There were no minutes from previous meetings presented.

Adjournment

The meeting was adjourned at 20:35.

List of documents distributed as part of the meeting:

- Fire FY24 CoC request.xlsx
- FY24 Capital Outlay Budget Requests Revised Jan 23,2023.docx
- Recreation FY24 CoC request.xlsx