

Monday, January 30, 2023

## Capital Outlay Committee - Meeting Minutes 1/30/23

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Remote meeting via Zoom

Present:

- Capital Outlay Committee: Eric Valentine (Chair), Kevin Flaherty, Mike Donovan, Davalene Cooper
- Assistant Town Administrator/Finance Michelle Monsegur
- Hingham Public Schools: Aisha Oppong & team
- Town of Hingham School Committee

Absent:

- Capital Outlay Committee: Jason Price

### **19:30 - Call to order**

Mr. Valentine called the meeting to order at 7:30pm EST, and read the below statement:

This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

The School Committee also called their meeting to order and adopted the same language. The meeting was recorded at the request of the School Committee.

### **FY2024 Hingham Public School Department Requests**

Ms. Oppong opened her presentation with a recap of FY23 expenditures, and associated challenges the school department is currently experiencing.

An updated list of vehicles was shared, along with discussion on inventory shortage impacting the ability to replace aging vehicles. In the latest weather event, the School Dept lost the use of one of its trucks.

Expenditures of FY23 capital projects was shared with the committee. Cost escalation in Chromebooks and need for HHS repairs were discussed in further detail. See reference presentation for detailed photo support.

The discussion then moved towards FY24 proposed capital expenditures for the School department.

Technology spending needs, including Chromebooks, Wifi routers, laptop migrations, and Smart-board replacements were shared. There have been significant increases in prices on a year-over-year basis, especially in Chromebooks.

System-wide requests were outlined, highlighted by a copier need for PRS and security door at the central office. There was also a need shared to upgrade the radios in schools/buses to be able to better communicate with HPD/HFD.

The recurring expenses for roofs, energy efficient investment, and economical transportation solutions lead to discussion on opportunity for Green Energy grants and operational range of an EV vehicle. This continues approaches from prior years to own transportation assets, as it's cheaper in the long run than having short-term leases and/or contracts.

Ms Oppong then lead a school by school discussion of the properties (excluding Foster) with highlights of both FY23 spend and FY 24 requests. A consistent theme of ongoing updates of IT infrastructure was apparent across all buildings.

Key discussion points for each school were as follows:

HHS: Need for roof repairs, improved cell coverage, back-up power redundancy, and security opportunities.

HMS: Rooftop safety ladder

PRS: AV system, classroom walls, bathroom floor cosmetic repairs

East: Playground improvements for mobility impaired students

South: AC (4.5 year delay), ADA compliant water fountain, expansion of generator capacity

There was discussion on the total amount of requests, the Capital Outlay budget, and overall town budget outlook for FY24.

Anticipated capital outlays were provided via pro forma spreadsheets and presented via Powerpoint - listed below.

### **Approval of Minutes**

There were no minutes from previous meetings presented.

### **Adjournment**

The meeting was adjourned at 20:55.

List of documents distributed as part of the meeting:

- HPS Schools Capital Meeting Presentation -1-30-2023
- Hingham COC Capital Request Template - FY24 FINAL school
- School Department - Facilities - Hingham COC Capital Request Template - FY24 FINAL 1-27-23