

**Town of Hingham
Community Preservation Committee**Committee Minutes February 6, 2019 – 10th Meeting**Meeting Convened:**

Chair Carol Pyles called the meeting to order at 7:04 pm. Also, in attendance from the CPC were: Jennifer Gay Smith, Bill Harrington, Larry Lindner, Robert Mosher, Jim Watson and Dan White. Unable to attend: Kevin Burke and Vicki Donlan. Attending from staff was Carol Costello. Advisory liaisons in attendance: Dave Anderson, Tom Belyea, Nancy McDonald and Julie Strehle.

Announcements/Open Discussion:

Chair Pyles updated the committee on the recent bill that our State legislators are working on in regards to titled An Act to Preserve Community Preservation and a similar bill titled Rate Cutter Act HD 1105 (*The bills are: SD 746 in the Senate, and HD 2835 in the House*). When she and Larry Lindner reached out to all three of our representatives, Representative James Murphy, Senator Patrick O'Connor and Representative Joan Meschino all three confirmed they are backing the effort for additional matching funds for CPA.

Approval of Minutes:

VOTE: Larry Lindner made a motion to accept the minutes from the CPC's January 9, 2019, meeting, seconded by Bill Harrington - all in favor: (7-0)

Follow up from joint session with Board of Selectmen/Advisory

Chair Pyles reported that there were a few questions regarding the CPC recommendations, but overall, the presentation went smoothly. There was one concern that Carol discussed with the committee, and that was about CPA funds being used to supplement the school budget. That CPA funds were being taken away from other projects that don't have another source of revenue; the School Department has its own budget.

Discussion and Possible Vote on Plymouth River Playground Funding

Plymouth River School Playground: Original request: \$88K got \$24,445

Chair Pyles walked the committee through two options.

- A. Do nothing and move on with our recommendations OR
- B. If CPC withdraws their recommendation at this meeting, on Feb 12th the BOS would likely vote to open the Town Warrant, remove the part about the Playground and then the BOS would close the Warrant and vote at the February 12th meeting.

Chair Pyles and VC Lindner expressed their concerns with the use of CPA funds for School Department budget, saying that re-voting is worth reconsidering. However, the majority of the committee agreed to take no action and leave the recommendation as is.

Discussion of grant agreements' "special conditions"

Each potential grant was discussed and committee members commented on the special conditions they would like each grant to contain:

1. **HAHT Opportunity Fund:** the HAHT would work with Carol Costello to ensure that the CPA funds used for Community Housing are reported correctly with the Department of Revenue at the end of each year.
2. **Liberty Plain Cemetery Phase IV:** There will be no disbursement of CPA funds until the following conditions are met:
 - a. Originals of all cemetery records to be relocated to the Clerk's office, the Hingham Library, or some other repository for public access.

- b. All invoices will be paid to Liberty Plain Cemetery; therefore, all invoices shall be accompanied by before and after photos for each gravestone for which work was done.
 - c. Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of the project or two years from date of grant.
3. **Memorial Bell Tower – 6 bells:** Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of their project or two years from date of grant.
4. **Old Ordinary Stabilization Plan:**
 - a. The Hingham Historical Society will need to obtain the proper permitting from the Building and Zoning departments, along with a site plan at their expense. The \$29,921 will be applied only to the stabilization of the Annex building.
 - b. In order to receive payment from this grant of \$29,921, recipient is required to submit and complete an Excel spreadsheet that will be provided by the CPC Office. Please contact Carol Costello at CostelloC@hingham-ma.gov for details.
 - c. Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of their project or two years from date of grant.
5. **Athletic Fields Study:** Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of their project or two years from date of grant.
6. **Bathhouse/Concession Stand:** Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of their project or two years from date of grant.
7. **Plymouth River School Playground:**
 - a. In order to receive payment from this grant of \$24,445, you are required to submit and complete an Excel spreadsheet that will be provided by our CPC Office. Please contact Carol Costello at CostelloC@hingham-ma.gov for details.
 - b. Any funds that are not used as specified in this grant agreement will no longer be available to the recipient at the finish of their project or two years from date of grant.

Draft grants will be provided at the next CPC meeting for final review.

Additional CPC Meeting Requested:

Chair Pyles called for an additional meeting to be held on March 6th and requested a list of all incomplete projects and remaining unused funds. Projects requesting additional time to complete their work, beyond the two year limit, need to come before the CPC at its March 6th meeting for a hearing.

Adjourn: VOTE: Larry Lindner made a motion to adjourn at 8:05 pm; seconded by Jenn Gay Smith - all in favor: Unanimous (7-0).

Respectfully Submitted by Carol Costello

Next meetings:

February 12th – CPC hearing with Advisory and BOS vote on CPC Warrant Article
March 6th - CPC Meeting

Documents for this Meeting:

Agenda for CPC Meeting of Feb 6, 2019
Minutes from Jan 9, 2019 meeting
Example of Grant Agreements for discussion