

Advisory Committee Meeting Minutes

Date: March 5, 2019

Place: Town Hall

In attendance: Committee Members Donna Smallwood, Victor Baltera, Bob Curley, Tom Belyea, Dave Anderson, Eric Haskell, Eryn Kelley, Julie Strehle, George Danis, Andy McElaney, Davalene Cooper, Ed Gaydos, Nancy MacDonald and Town Accountant Sue Nickerson

Absent: Libby Claypoole, Evan Sheehan

Chairman Smallwood called the meeting to order at 7:31 pm.

Questions from the Public on Items not on the Agenda – None

Approval of Minutes

Minutes of the Meeting held on February 26, 2019 were approved as amended by a vote of 10-0-0. Minutes of the Meeting held on February 27, 2019 were approved by a vote of 6-0-4. Tom Belyea, Davalene Cooper, Nancy MacDonald and Andrew McElaney abstained. Minutes of the Meeting held on February 28, 2019 were approved as amended by a vote of 10-0-0.

Warrant Article Hearing and Vote

- H – Transfer from Meals Tax Stabilization Fund – Andy McElaney introduced this Article and provided an overview. This Article will transfer the remaining balance of approximately \$120,000 from the Meals Tax Stabilization Fund to be applied to the debt on the Middle School Project reducing the FY20 tax rate. This transfer will close this Fund. Mr. McElaney provided a Comment and a favorable recommendation. The vote in favor of the recommendation was 11-0-0. *Warrant Article briefing*
- L – Transfer Funds to the Reserve Fund – Eric Haskell introduced this Article and provided an overview. This is a perennial Article for which the Advisory Committee will make its recommendation at Town Meeting after determination of the amount of the transfer.

Discussion of Advisory Committee housekeeping items

The next meeting date will be 3/7/19. Meetings to address the water company Articles will be held on 3/11/19, 3/18/19 and 3/20/19.

Liaison Updates

- South Shore Country Club – Nothing to report
- Water Company Acquisition – The last meeting was cancelled due to snow. The Subcommittee will next meet on 3/6/19.

Initial budget discussion

Chair Smallwood and Town Accountant Susan Nickerson provided an overview of the latest Five Year Forecast. Chair Smallwood provided an overview of the FY20 Budget Deficit Worksheet as of 3/5/19. The projected deficit presently stands at \$347,408. The Town Administrator's Recommended Additional Requests were reviewed in priority order. Each liaison provided a brief review of the substance of the Additional Requests.

Matters not anticipated within 48 hours: - None

Adjourn – 8:53 pm

Respectfully submitted,

Bob Curley, Secretary

List of Documents Distributed at this Meeting:

Agenda

Minutes from Meetings on 2/26, 27, 28/19

Warrant Articles H, L

WASS as of 3/5/19

Budget Scorecard as of 2/28/19

Five Year Forecast as of 3/5/19

Budget Deficit Worksheet as of 3/5/19

Town Administrator Memo of 3/5/19 re: priorities for Additional Requests

Revised Budget Book pages

AdCom approved on 3/11 /2019