

Remote Meeting via Zoom

In attendance: Chair, Diane DeNapoli; Secretary, Megan Baker; Member, Mike Clancy; Member, SCPO Keith Jermyn; Member-at-Large, Sharon Allen. **Absent:** Vice-Chair, Stephanie Gertz; Member, Maria OLaughlin. **Guests in Attendance:** None

1. **Call to Order** - At 7:00 p.m., Chair DeNapoli called the meeting to order.

Chair DeNapoli read the following **Open Meeting Law** statement that has been slightly modified:
"This meeting is being held remotely as an alternate means of public access pursuant to Chapter 20 of the Acts of 2021 temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the Chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the Chair may inform all other participants of said recording."

The Town of Hingham is recording the meeting.

2. **Opening Comments by Chair**

It is International Women's Day. The Chair thanked the women on the Board and Liz Klein for her help and all ladies who help in every way to promote acceptance and inclusion in our Town. Behind every great student there's probably a mom advocate and teachers and everyone else, so, thank you ladies for being awesome and keeping each other straight when we go off the rails at times.

3. **Review and Accept Meeting Notes from February 2022**

MOTION: Sharon Allen motioned to approve the February 8, 2022 Meeting Minutes.

Seconded by Keith Jermyn.

Vote: All in favor: (Sharon Allen, aye; Megan Baker, aye; Mike Clancy, aye; Diane DeNapoli, aye; Keith Jermyn, aye). None opposed. Roll-Call-Vote: 5-0-0

4. **Review Workflow Document / Update (911 Update, HP Parking, ADU survey, Town Report, Harbor Update, Meeting with ADA)**

911 Update

Chair DeNapoli and Secretary Baker:

- Spoke with State Office on Disabilities regarding streamlining existing forms into a one-page form (State Indicator Form - name to be determined)
- Spoke with SSRECC South Shore Regional Emergency Communications Center regarding same form
- State rep advised CoD move ahead with streamlining the form and keep the State apprised
- State rep suggested letting Legislators and community partners know the form exists
- The State will offer emergency preparation classes to seniors or others in our community
- By March 15, wrap up the form to include an active link since we need to produce a CoD Overview to the Town to report on our activity

Town Report

- Chair DeNapoli and Vice-Chair Gertz are finalizing the CoD Overview for the Town Report
- Overview will highlight what CoD has accomplished and would like to do moving forward
- Ms. Gertz will include photos in the report that will be shared with CoD members
- CoD members will see the Draft prior to giving the Town the Final Overview due March 15

Handicapped Parking (HP)

Snow has been plowed/stored into the handicapped spot at the Post Office.

Citizens are parking in the handicapped spot without placing the placard on the dashboard.

- Mike Clancy met the postmaster. They discussed adding an additional parking spot in the street.
- He will instruct plow drivers to push the snow beyond the handicapped spot to the last spot next to the railing at the ramp.
- Sargeant Kilroy will patrol the post office to look for placards or issue warnings and tickets.
- Chair DeNapoli visited St. Paul's Church to ask they inform parishioners to use the placard.
- She gave courtesy to the church that parishioners will be ticketed if the placard is not visible
- She followed up with Randy Sylvester of the DPW about moving the parking spot in front of Rude Awakenings this spring. She will keep CoD members apprised.

ADU Survey

Hingham was granted funds for an ADU survey by June 30 to go over all facilities and procedures.

- Chair DeNapoli reported the RFP went out from Planning. We expect bids soon.
- CoD will be responsible for co-hosting public events so people have input on the survey.

Harbor Update

- Chair DeNapoli reported the CoD is on the Harbor Committee agenda for March 11.
- We want to understand their commission, what they do
- We will ask for increased access, possibly suggest the picnic table, benches, make sure walkways are truly accessible, and not just ADA compliant

ADU Accessory Dwelling Unit

- Mike Clancy spoke and entertained questions at a meeting last week
- Chair DeNapoli spoke with Town Planner of neighboring Scituate where they have ADU's
- She discussed with Mr. Clancy the probability of CoD members visiting the ADU sites
- CoD goal is to do the study, write a report of appropriate guidelines
- CoD will give the study/report to the Planning Board who will decide the bylaws
- Planning Board would pass the study/report and bylaws to the Town for discussion

Autism Awareness Patch

- Officer Dan Murphy designed and is selling the Autism Awareness Patch for \$15 or donate what you can at the Police Station or email him at murphyd@hpd.org
- The money goes to support SNAP and the Doug Flutie Jr. Foundation for Autism
- Last year he raised \$2,000. He currently has a 250-count supply of the patches
- Chair DeNapoli thanked the Police Department for their continued support

5. Clancy's Classroom

At World's End, the Trustees of Reservations are building a commercial building with a gathering spot inside the building complete with seating, cabinets, a porch, handicapped bathrooms with clevis toilets, but without wash sinks.

The Trustees presented to the Plumbing Board and were granted a variance not to put in wash sinks because it was believed there was no Town water on the site as the Trustees did not have the site perked. Mr. Clancy and the plumbing inspector were present at the hearing but not allowed to speak.

The site will be open 365 days per year and will have 122 parking spots with 60,000 visitors per year.

There was a second hearing with the Plumbing Board scheduled for March 1 or 2, but the date was changed to February 28th. Mr. Clancy and the plumbing inspector watched the meeting. The project was not supposed to be discussed per Open Meeting Law but was discussed with the State Counsel.

Mr. Clancy engaged with Town Counsel who suggested he write a letter to the Plumbing Board citing the project concerns such as:

- PVC plumbing in the bathroom which is not allowed in a commercial building
- Clevis toilets are for remote areas and need to be pumped out regularly
- No laboratory sinks with running water to wash hands after using the toilet during the pandemic
- Handicapped accessibility from the parking lot

Ms. Allen said seepage from the clevis toilets could get into the harbor. The odor could disturb neighbors. There could be cross-contamination using the toilet then touching the door-knob with no sinks to wash your hands potentially contributing to a public health issue.

Mr. Clancy's letter was addressed to the Board of State Examiners of Plumbing and Gas Fitters.

Chair DeNapoli will take photographs at the site. She and Mr. Clancy discussed sending a letter from the CoD to the Trustees citing concerns the building may not pass inspection with the Board of Health, Plumbing Board, or ADA. Mr. Clancy asked to wait a week to see if there is response to his letter. He suggested if the permit was issued in error, it could be revoked. He will send his letter to CoD members.

Ms. Baker suggested neighbors should know there will be holding tanks for the clevis toilets and no wash sinks. Chair DeNapoli will reach out to the Friends of World's End to notify a group member.

6. Other items not reasonably known 48 hours in advance of the meeting.

- Town Meeting date has not yet been announced. Chair DeNapoli said CoD will work with the Town to add some handicapped parking spots, bring audio listening devices, possibly hand out paper copies of the new 911 State Indicator Form, and large font copies of the Warrant Articles.

Chair DeNapoli and Ms. Baker met with Art Roberts to go over the proposed budget for CoD. In 1990, an annual budget of \$ 500 was established, but 32 years later, could it be increased to \$1,000? We need to identify what would we do line by line with the budget?

Tuesday, March 8, 2021

- TAX burden for seniors or disabled
 - Existing fund of approximately \$39,000
 - No Group to deliver funds to residents who qualify based on criteria the Group defines
 - Group could consist of someone from the Assessor's Office, Liz Klein, someone from Jean Montgomery's office, and a CoD member
 - Group would review applications, determine to whom and how funds would be distributed
 - Building Commissioner's office cannot recommend contractors but may post a sign-up sheet for those willing to assist with remodeling
 - Mr. Clancy offered to create a list of remodeling that would require a building permit or not

7. **Next Meeting Date** is scheduled in person for Tuesday, April 12, 2022.

8. Adjourn

MOTION: Sharon Allen motioned to adjourn the meeting at 8:09 pm. Seconded by Mike Clancy.

Vote: All in favor (Sharon Allen, aye; Megan Baker, aye; Mike Clancy, aye; Diane DeNapoli, aye; Keith Jermyn, aye.) None opposed. Roll Call Vote 5-0-0

Meeting Materials used: None.

Respectfully submitted,

Dale Michaud
Independent Contractor