

Town of Hingham Public Safety Facility Building Committee Meeting Minutes



Thursday, March 9, 2023

Call to Order at 7:02PM

Bob Garrity read the following into the record:

This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

| Motion to approve call meeting to order at 7:04PM on 3/9/2023 | | | | | | | |
|--|--|-----------------------|---|-------------------------|---|---------------|---|
| Motion made by | B Garrity | | | | | | |
| Seconded by | | | | | | | |
| Discussion | None | | | | | | |
| Roll Call | | | | | | | |
| Bob Garrity* (BG) | P | Tally Lauter* (TL) | P | Andy Touchette* (AT) | P | JR Frey (JRF) | P |
| Paul Healey* (PH) | NP | Bruce MacAloney* (BM) | P | Chief David Jones (DJ) | P | Ryan O'Shea | |
| Joseph Kelly* (JK) | P | Donna Smallwood* (DS) | P | Chief Steve Murphy (SM) | P | David Petitti | P |
| Others in Attendance: | Paul Kalous (Hill), Susan McCann (Hill), Sean Schmigle (KBA), Susan Murphy Paul Vilela – North Atlantic States Carpenters Union, Lenny Rowe – WATD (indicated that he was recording the meeting) | | | | | | |

Approval of Meeting Minutes (2/16/2023)

| Motion to approve meeting minutes for the HPSF Building Committee meeting held 2/16/2023. | | | | | | | |
|--|--------------|---------------|---|------------------|---|-----------------|---|
| Motion made by | D. Smallwood | | | | | | |
| Seconded by | T Lauter | | | | | | |
| Discussion | None | | | | | | |
| Vote | | | | | | | |
| Bob Garrity* | Y | Joseph Kelly* | Y | Bruce MacAloney* | Y | Andy Touchette* | Y |
| Paul Healey* | NP | Tally Lauter* | Y | Donna Smallwood* | Y | | |

Project Updates

- The project was successfully posted on the Central Register this afternoon.
- Plans and specifications will be available via Project Dog.com on Wednesday March 15, 2023.
- Deadline for contractor questions April 5, 2023
- Sub bids due 2 PM April 13, 2023
- GC bids due 2 PM April 27, 2023
- KBA reported that all comments from the permit set have been addressed and will be included prior to 3/15. The contract is in final stage of review and will be included in the bid documents.
- Proprietary specification items have been incorporated into the drawings and specifications to be in the bid documents.
- R. Garrity and Susan Murphy provided updates regarding the status of the easements
 - The Town's Legal Advisor is confident that we will have them in place in the next 3 days
 - A license agreement will be made with the general contractor for laydown space and the use of Essington Drive that is MBTA property. The exact details will need to come to bidders as part of an addendum prior to the close of bidding.

Town of Hingham

Public Safety Facility Building Committee

Meeting Minutes



Proprietary Specifications

R. Garrity presented Hill International's memorandum regarding the Proprietary Specifications identified and discussed at the last meeting (2/16).

| | | | | | | | |
|--|-------------|---------------|----|------------------|---|-----------------|---|
| Motion to accept Hill International's memorandum, dated March 2, 2023, which provides rationale for each of six proprietary specification items for the Hingham Public Safety Facility. | | | | | | | |
| Motion made by | T Lauter | | | | | | |
| Seconded by | D Smallwood | | | | | | |
| Discussion | None | | | | | | |
| Vote | | | | | | | |
| Bob Garrity* | Y | Joseph Kelly* | NP | Bruce MacAloney* | P | Andy Touchette* | Y |
| Paul Healey* | NP | Tally Lauter* | Y | Donna Smallwood* | Y | | |

Hill's memorandum will now serve as the official record of accepted and approved proprietary specifications for the Hingham Public Safety Facility.

Other Updates

Testing Agent proposals due to Hill on Friday 3/17. Hill will bring results to the committee with a recommendation at the next Building Committee meeting.

Invoices, Budget, Contracts and Financial Issues

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|---|-------------|---------------|----|------------------|---|-----------------|---|
| Motion to approve invoices from KBA (\$7,365.89), Hill International (\$15,685.00), and TRUAX (\$1,5000.00). | | | | | | | |
| Motion made by | R Garrity | | | | | | |
| Seconded by | B MacAloney | | | | | | |
| Discussion | None | | | | | | |
| Vote | | | | | | | |
| Bob Garrity* | Y | Joseph Kelly* | NP | Bruce MacAloney* | Y | Andy Touchette* | Y |
| Paul Healey* | NP | Tally Lauter* | Y | Donna Smallwood* | Y | | |

New Business

No new business

Public Comment

No public comment

Next meeting: 7 PM March 23, 2023

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|---|-----------------|---------------|---|------------------|---|-----------------|---|
| Adjourn | | | | | | | |
| Motion to adjourn the HPSF Building Committee meeting at 8:10PM. | | | | | | | |
| Motion made by | Tally | | | | | | |
| Seconded by | Donna Smallwood | | | | | | |
| Discussion | None | | | | | | |
| Vote | | | | | | | |
| Bob Garrity* | Y | Joseph Kelly* | Y | Bruce MacAloney* | Y | Andy Touchette* | Y |
| Paul Healey* | A | Tally Lauter* | Y | Donna Smallwood* | Y | | |