

**MINUTES OF THE MARCH 22, 2022 MEETING,  
OF THE COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC)  
(Meeting held in person)**

**Members Present: Christine Smith, Chairman, Steve White, Sue Sullivan and George Kay. Others Attending: Kevin Whalen, Executive Director of the SSCC**

The Chairman called the meeting to order at 4:34 PM. The CCMC members in attendance constituted a quorum. This quorum remained present throughout the meeting.

The first order of business was the Vote to reelect Christine Smith as Chair, and elect Jack Bailey as Vice Chair of the Committee. All members were unanimous in their votes.

The Committee then reviewed the minutes of the February 15, 2021 CCMC meeting. After a short discussion, a motion was made to table approving the minutes for February 15<sup>th</sup>. The Chair Christine Smith had changes to the minutes. The minutes will be changed for the next meeting and brought to the CCMC for approval.

Discussion of the minutes was followed by the Executive Director's Report which was presented by Kevin Whalen, the Executive Director of the SSCC.

Kevin Whalen opened with the current financial report, (printed year-to-date and monthly financial materials were submitted to the CCMC members for review, prior to the meeting). The current financial discussion included a comparison of the SSCC's revenue and expenses for the month of February, 2022 and a comparison of these results with the monthly financial information for the same month in the prior fiscal year. Revenue increased year over year by \$25K, for the month of February, the monthly revenue of \$96,726.69 vs payroll and Expenses of \$87,596.49 leaves a net profit of \$9,130, for the month of February. The club's revenue was up year over year for February by \$25,500. The increase in revenue is due to golf permits being paid through the month of February. Both the bowling Alley and Simulators are fully operational and returning to normal revenue levels. The Country Club is currently profitable by \$440K for the fiscal year.

The CCMC was informed of the Select Boards approval for the 2 EV charging stations that will be located in the parking lot closest to the tennis courts. The EV stations are being installed free of charge by the Hingham Municipal Light Plant. The funds were acquired through a grant. CCMC concurred with the Select Boards vote.

The Committee was also informed of the Select Board's actions regarding the funding of the pool and the necessary votes that will be needed at the Annual Town Meeting and Debt Exclusion vote. The CCMC concurred with the Select Boards votes. Town Counsel also provided the Committee guidance on what actions they can take regarding advocacy of the warrant articles and the election to follow.

The board was informed of the Personnel Boards action raising the wages of our Groundskeepers, and Pro Shop employees.

The Committee then reviewed the CCMC contribution to the Town Annual Report to be submitted to the Selectmen's Office for publishing in conjunction with the upcoming Town Meeting in April.

Donations Requests were reviewed and approved for the Friends of SSCC. The Friends had 2 requests for a donation of a bowling party and approval of a donation of a cart for all who participate in Volunteer day on March 27<sup>th</sup> at SSCC.

The Committee reviewed the Capital projects that are ongoing at the SSCC. The work in the 15<sup>th</sup> hole has been completed with the majority of the expenses being paid with funds provided by the Friends of the SSCC via the Bill Friend Scramble held in October 2021. The maintenance barn roof will be awarded to a contractor in the next few weeks.

The Pool presentation that will be provided to the Hingham Recreation Commission at their next meeting was reviewed by the CCMC.

The CCMC discussed the retro fitting the current gas carts with GPS units until these carts are replaced with the preferred electric vehicles. This will allow better course management of the carts and allow the carts to operate on most days even after inclement weather. A full cost of the service will be provided at next month's meeting.

The CCMC reviewed the Maintenance Building and the timeline for the project to go out to bid. Sub-Contractor bids are due April 7<sup>th</sup> and the General Contractor's bids are due April 21<sup>st</sup>. The project will be awarded immediately after the approval of funding from Town Meeting. Updates to the Pool Project and its funding were also reviewed.

Thereafter, Christine Smith opened the CCMC Report, with a discussion regarding the Friends activities and the 100<sup>th</sup> anniversary of the Country Club. Volunteer day which will take place on March 26 at 8am. April 9<sup>th</sup> is the SSCC's 100<sup>th</sup> Anniversary Dance Party. In conjunction with the course being closed for routine maintenance, the traditional Kite Day will be once again celebrated after its hiatus on April 16<sup>th</sup> where the Pool Project will also be highlighted with tours and information available on the the tennis court site. The 100<sup>th</sup> Golf Tournament has also been scheduled for Sunday, June 5<sup>th</sup>.

Upon conclusion of the matters presented by Christine Smith, on motion duly made and seconded, and a unanimous vote of the Committee, the next CCMC meeting date was set for April 19, 2022 at 4:30PM and the current meeting was then adjourned (at 6:03 PM).

Respectfully submitted,  
Kevin J. Whalen  
Executive Director