

Town of Hingham



Council on Aging Advisory Board Meeting Minutes

Tuesday, April 12, 2022

11:30 AM

Hybrid Meeting

Remote meeting via Zoom:

Dial-in number: 929-436-2866

Meeting ID: 884 4001 2220

Password 789785

Zoom Link: <https://web.zoom.us/join>

This meeting is being held remotely as an alternate means of public access pursuant to Chapter 20 of the Acts of 2021 temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Attending:

- David Alschuler (Chair)
- Cindy King – Frode (Remote)
- Karen Johnson
- Eleanor Letterie (Remote)
- Terry MacDonald
- Joe Millburg
- Joe Nevins (Remote)
- Jean Silverio
- Sara Smithson (Remote)
- Deborah Sullivan (Remote)
- Jennifer Young (DES Director)

Guests:

- Art Robert Assistant Town Administrator
- Michelle Monseger Assistant Town Administrator
- Tom Mayo Town Administrator

1. Call to order at 11:30 am

- a. First Hybrid Meeting.
- b. Agreement that today's meeting will be recorded.

2. Chairman's Remarks - David Alschuler

- a. Successful launch of UMass Community Survey both electronically and via regular mail to 5000 residents aged 45 and over on March 28.
- b. Online survey went live on April 4.

3. Approval of Meeting Minutes from March 8, 2022

- a. Motion to accept the minutes by Jean; seconded by Karen.
- b. Passed unanimously.

4. Director's Report – Jennifer Young, Senior Center Director

- a. Director's full report attached hereto and incorporated herein by reference.
- b. Stephen Montero, new Transportation Coordinator, held meeting on March 22 to update paid and volunteer drivers of new procedures.

5. Committee Updates

- a. Marketing and Rebranding – Joe Nevins
 - i. Outreach to Recreation Department and Hingham Library continues due to overlap in members and common interests.
 - ii. Rebranding/renaming may be easier once we know if/where we will relocate. In the meantime referring to the senior center as the "center" eliminating the senior portion of the name.
 - iii. Not much traction yet with the HHC. Will continue efforts.
 - iv. Jennifer has a recent contact with branding expert and will keep us advised. May engage to help with rebranding.
- b. "Friends" Study Committee
 - i. Still attempting to understand constraints of forming such a group.

- ii. Town Counsel has recommended we need to research annual town reports that exist prior to existence of electronic records.
 - iii. Exists in town reports prior to 1995. Need volunteers to research language surrounding donations report that exists in these annual town reports.
- c. Volunteer Enrichment – Cindy King-Frode
 - i. Nothing new to report.
- d. Building Committee – Jean Silverio
 - i. Not much new to report.
 - ii. Jean and Joe toured Public Safety/Police Station. Hard to visualize changes/conversion to Senior Center.
 - iii. Tours continue to be offered.

6. South Shore Elder Services Board Update – Deb Sullivan

- a. Deb Sullivan attend first in-person meeting of SSES in many months.
- b. Handouts provided to board from SSES regarding program enrollment.
- c. SSES has Covid tests available for distribution.

7. UMB Needs Assessment

- a. UMass Survey is out and is in process.

8. ADA Self-Evaluation

- a. Art Robert presented slides regarding compliance with Americans with Disabilities Act and town goals for self-evaluation, transition and compliance.
- b. Town has received a \$45,000.00 grant which will assist with compliance for town owned buildings and fields.

9. Fitness Vendor Fees

- a. Discussion about what we currently pay our vendors.
- b. Three (3) year ago we increased vendor wages based on research indicating they were underpaid. Currently pay \$50.00 per hour.
- c. Need to revisit this again and will require research on current fair market wage for vendors.

- d. Budgetary constraints will prevent us from paying \$60.00 per hour without raising class fees.
- e. Consideration of raising wage by \$3.00 to \$5.00 per hour following research.

10. Program Coordinator Position Development

- a. Will require funding.
- b. Need to gather information regarding salary and change in job responsibilities post Covid.
- c. Results of UMass survey may help to push this forward.

11. Open Board Seat

- a. We have an open board seat and need to spread word.

12. 50th Anniversary Postponement

- a. Need to select a date for the event to consist of cake, coffee and video.
- b. Discovery Day 10 year anniversary tentatively set for third week in September. Theme proposes is “Doing Better Together”. We may already have supplies which we could resupply for celebration.

13. Other Business

None.

14. Future Agenda Items

None.

15. Public Comment

None.

16. Motion to adjourn at 12:32

- a. Jean moved and Joe seconded. Unanimously approved.

Next Meeting May 10th at 11:30 a. m.