

**Hingham Housing Authority Board Meeting
Tuesday, April 12, 2022, at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, April 12, 2022, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Gregory O'Meara	None
Irma Lauter	
Ruth Bennett	
Megan Buhr	
Janine Suchecki	

Pledge of Allegiance

The Pledge of Allegiance was led by Chairwoman, Janine Suchecki.

Motion to Approve the Minutes from the March 8, 2022, Regular Board Meeting

The adjournment time was incorrect on the minutes. Chairwoman Suchecki suggested that the time of adjournment be eliminated from future meeting minutes. The adjournment time will be eliminated from the March 8, 2022, Board meeting minutes and future Board meeting minutes.

Commissioner Bennett asked that under Tenant Association the wording be changed to read as follows: "Mr. Marathas offered his and Laura Taylor's assistance to help with the forming of a Tenant's Association."

Commissioner Lauter made a motion, seconded by Commissioner Buhr, to approve the Minutes from the March 8, 2022, Regular Board Meeting with the above revisions made. The motion passed unanimously.

Motion to approve the Accounts Payable and Payments

Commissioner Buhr made a motion, seconded by Commissioner Lauter, to approve the accounts payable and the payments. The motion passed unanimously.

Public Hearing – Hingham Housing Authority Annual Plan for Fiscal Year 2023

The Chairwoman opened the meeting up to the public and asked if any members of the public wished to comment on the Annual Plan.

No members of the public wished to comment on the plan.

Commissioner O'Meara questioned the dates of his and Commissioner Lauter's terms as they appear in the plan. Staff will confirm with DHCD, and the Town of Hingham the term dates, and make revisions if needed.

On page 1 of 4 Sec 2.3 in the CIP narrative, the Commissioners asked to eliminate the words "due to a misunderstanding" in the sentence that reads CIPs from previous years failed to address issues at 100 Beal St property (689) due to a misunderstanding. Staff will make this revision.

Commissioner Suchecki made a motion, seconded by Commissioner O'Meara, to remove the words "due to a misunderstanding" from the sentence that reads "CIPs from previous years failed to address issues as 100 Beal St. property (689) due to a misunderstanding. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the Annual Plan for FY23 and authorize the Executive Director to submit the Plan to DHCD for approval. The motion passed unanimously.

Commissioner Suchecki made a motion, seconded by Commissioner Lauter, to approve the FY23 Capital Improvement Plan (CIP) included in the FY23 Annual Plan and authorize the Executive Director to submit it to DHCD in the Annual Plan for approval. The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner O'Meara, to approve the Certificate of Final Completion (CFC) for M-V Electrical Contractors, Inc., for the sustainability energy lighting at Thaxter Park and authorize final payment in the amount of \$6,688.49. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Buhr, to approve the Certificate of Substantial Completion (CSC) for New Kappa City Construction, Inc., for the window replacement 667-2 & 75-1, FISH 131047. The motion passed unanimously.

Tenant Association

There is no update to the formation of a Tenant Association.

Recommendation for a tenant participant in the newly formed Human Rights Commission for the Town of Hingham.

No tenants expressed interest in this new Board. One tenant in attendance said she had questions about the Board. The Chairwoman said she would pass her contact information to Liz Klein, as she should be directing her questions to the Select Board.

Ruth Bennett said she would be willing to serve on that Board.

The Chairwoman will pass Ruth Bennett's name on to the Human Rights Commission Board. The Select Board makes the decision as to who they select for the Board.

Finance

Ms. McAuliffe reported that at next month's board meeting, she will have a full set of financials and quarterly filings for the Board. The Commissioners did not have any questions of Ms. McAuliffe this evening.

Executive Director's Report

Mr. Marathas reporting on the following:

- Emergency lights were installed at building 4.
- Alarm testing was complete at Building 15 and 16.
- Third round of covid tests were distributed to residents.
- Patio Construction is amazing. Cap will be delivered this week.
- Greater Boston Food Bank Delivery took place.
- The bidding for the parking expansion is complete.
- Sprinkler test at Beal Street.
- Main electrical service was damaged and repaired.
- Three units are currently vacant.

Mr. Marathas reported there would be a cookout in June and asked the Commissioners to let him know which member of the Legislature they would like included in the invitations.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Bennett, to adjourn. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Terry Champion, Recording Secretary