

Town of Hingham Public Safety Facility Building Committee Meeting Minutes



Date: Thursday, June 1, 2023 at 7 PM

Call to Order

Motion to approve call meeting to order at 7:04PM							
Motion made by		Bob Garrity					
Seconded by							
Discussion							
Roll Call							
Bob Garrity*	P	Tally Lauter*	NP	Andy Touchette*	P	JR Frey	P
Paul Healey*	P	Bruce MacAloney*	P	Chief David Jones	P	Ryan O'Shea	P
Joseph Kelly*	P	Donna Smallwood*	P	Chief Steve Murphy	P	David Petitti	P
Others in Attendance: Hill: Paul Kalous, Matthew Hennessy, Susan McCann KBA: Sean Schmigle							

Approval of Meeting Minutes (5/182023)

Motion to approve meeting minutes for the HPSF Building Committee meeting held 5/18/2023.							
Motion made by		Paul Healey					
Seconded by		Bruce MacAloney					
Discussion							
Vote							
Bob Garrity	Y	Joseph Kelly	A	Bruce MacAloney	Y	Andy Touchette	A
Paul Healey	Y	Tally Lauter	NP	Donna Smallwood	A		

Project Updates

General Project Update – Matthew Hennessy (Hill)

- Hill and Colantonio have made site visits over the past week to capture photo documentation of existing conditions and the laydown area.
- Hill had a met with Colantonio's site superintendent to discuss traffic, deliveries, and temporary facilities.
- Colantonio working on a plan that intended to have least impact on abutters and traffic.
- Colantonio has sent the MBTA a check for their license and awaits their execution of the license.
- There was further discussion about the Site Safety Plan (See graphic below)
 - Discussed issues with the entry to the laydown area.
 - Fencing is going to begin to be installed on June 6th.
 - Colantonio has been directed to stay off of abutter's land.
- Colantonio is working on getting their paperwork and document control system (procore) set up.
- Matthew to transmit preliminary construction schedule with the building committee.



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Invoices, Budget, Contracts and Financial Issues

There are no invoices of Financial updates for this meeting

New Business

Groundbreaking celebration

- Tom Mayo is planning the event and first working on identifying a date and time for the groundbreaking. JR Frey will contact Tom to see about potential dates.
- Question whether someone should reach out to the school project team to see what they are planning and keep ours within the same scale and effort. JR will check on this with Michelle Monsigur

Testing Agent Proposal & Amendment #4

Motion to approve Hill International’s recommendation to the select board, for Amendment #4 not to exceed to \$75,000 to allow Briggs Engineering to perform testing services on the project.							
Motion made by		Bruce MacAloney					
Seconded by		Paul Healey					
Discussion		There was discussion relating the overall cost of the services identified in the proposal versus those that are identified in the Hill recommendation. The list of services in the proposal is from the structural engineers statement of inspections document, required by building code. The proposals provided a unit price to a quantity indicated in the RFP. The quantities are established to create an apples to apples comparison of pricing between testing firms, not to determine a lump sum contract amount. The recommendation to select Briggs is based on rates in their proposal, since each company that submitted is qualified for this project. It was explained that the quantity of each test are more or less than what the project may need in the end, but the quantity captures a fair rate for the service regardless of the exact quantity. Hill will work to tightly manage this allowance but there may be need for additional funding.					
Vote							
Bob Garrity	Y	Joseph Kelly	Y	Bruce MacAloney	Y	Andy Touchette	Y
Paul Healey	Y	Tally Lauter	NP	Donna Smallwood	Y		

Project Sign

- KBA has made 2-sided sign only own 1 side.
- To be located on the fencing – on 3A
- Agreement that will use the fire bays as the image.
- Tom Mayo and Liz Klein to give final approval



^^^Building Committee Selection^^^

Town of Hingham

Public Safety Facility Building Committee

Meeting Minutes



Public Comment

~ no public comment this evening

Next Meeting: 6/15/2023 7 PM

Adjourn

Motion to adjourn the meeting at 8:20PM							
Motion made by		Donna Smallwood					
Seconded by		Joe Kelly					
Discussion							
Vote							
Bob Garrity	Y	Joseph Kelly	Y	Bruce MacAloney	Y	Andy Touchette	Y
Paul Healey	NP	Tally Lauter	NP	Donna Smallwood	Y		

This meeting was recorded and can be viewed by going to the Town of Hingham website.