

Advisory Committee

Meeting Minutes

June 27, 2023

Hingham Town Hall, Third Floor, South Hearing Room/Hybrid Meeting

In Attendance: Chair George Danis, Nancy MacDonald, Tina Sherwood, Caitlyn Kirk, Brenda Black, Brian Stack, Andy McElaney, Joe Griffin, Carol Tully, Jason Price, Alan Macdonald, Lyndsey Kruger

Participating via Zoom: Davalene Cooper, Kathy Curley

Absent: Sarah Melia

Call Meeting to Order: Chair Danis called the meeting to order at 7:00 p.m. and read the following statement:

“This meeting is being held remotely as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 Suspending Certain Provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the Chairman at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.”

Comments from the public on items not on the agenda

None

Discussion and approval of Interdepartmental, Intradepartmental and Reserve Fund transfer requests for FY 23

Sue Nickerson, Town Accountant, went through each of the Reserve Fund transfers and the AdCom members engaged in a question and answer session regarding the transfers.

- A motion was made and seconded in favor of approving the proposed Reserved Fund transfers for \$1,363,333 to cover Fire-Salaries, Fire- Expenses, Town Meetings, Legal, Workers Comp, Unemployment, Medicare, Property & Liability Insurance and the Town Clerk. The vote was taken by roll-call and passed 13-0.
- A motion was made and seconded in favor of approving the proposed Inter Department transfers for \$148,000 to cover Transfer Station expenses and GAR Hall Expenses. The vote was taken by roll-call and passed 13-0.
- A motion was made and seconded in favor of approving the proposed Intra Department transfers for \$493,053 to cover Treasurer Collector, Recreation, Conservation, Assessors, Sewer, IT, Town Clerk and Elections. The vote was taken by roll-call and passed 13-0.

Authorization for incoming Advisory Committee Chair to approve Reserve Fund transfer requests, Interdepartmental transfer requests and Intradepartmental transfer requests not to exceed \$10,000 between July 1, 2023 and July 15, 2023

This is an annual exercise which allows the new Chair to make these transfers without being required to call the Select Board and Advisory Committee for a meeting to take care of these nominal requests.

A motion was made and seconded in favor of approving the authorization for the Incoming Chair to approve these requests and was taken by roll-call vote and passed 13-0.

Discussion of Advisory Committee housekeeping items:

- Approval of minutes: May 23, 2023
 - A motion was made and seconded and a roll-call vote was taken and was passed 10-0-3.

- Discussion and possible vote on changes to the financial policy
 - Ms. MacDonald reviewed the proposed changes to the financial policy.
 - A motion was made and seconded in favor of approving the proposed changes and a roll-call vote was taken

The meeting was adjourned at 7:55 p.m. by roll call vote (13-0).

Documents Distributed for This Meeting:

AdCom June 27, 2023 Meeting Agenda
FY23 Reserve Fund Transfers

**Respectfully Submitted,
Alicia Anthony
Recording Clerk**