

**MINUTES OF THE JULY 21, 2021 MEETING,
OF THE COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC),
HELD IN THE "CLUB ROOM",
OF THE SOUTH SHORE COUNTRY CLUB (SSCC).**

Members Present: Christine Smith, Chairman, Jack Bailey, Steve White, Sue Sullivan and William Friend.

Others Attending: Kevin Whalen, Executive Director of the CCMC; Michael Reive, a

The Chairman called the meeting to order at 6:02 PM. The CCMC members in attendance constituted a quorum. This quorum remained present throughout the meeting.

The first order of business was the Committee's review of the minutes of the June 21, 2021 CCMC meeting. After a short discussion, on motion duly made and seconded, the minutes of the June 21, 2021 meeting were unanimously approved and accepted. Bill Friend the secretary was then authorized by the CCMC to make any incidental corrections to the approved minutes he deems necessary and appropriate and to forward the final minutes to the Town Clerk for posting.

Approval of the minutes was followed by the Executive Director's Report which was presented by Kevin Whalen, the Executive Director of the SSCC.

Kevin Whalen opened with the current financial report, (printed year-to-date and monthly financial materials were submitted to the CCMC members for review, prior to the meeting). The current financial discussion included a comparison of the SSCC's revenue and expenses for the month of June, 2021 and a comparison of these results with the monthly financial information for the same month in the prior fiscal year. Revenue increased year over year by \$38K, Kevin Whalen then noted the improved net revenue for the month and commented that most of this improvement could be attributed to the continuing revenue levels generated by the golf course. The current permit holder waitlist of over 50 individuals speaks to the strength of golf demand.

Kevin Whalen concluded the financial discussion with an update on the SSCC's fiscal year end report. The Country Club had revenues of \$2,003,770 in FY21 and expenses \$1,599,700. The numbers are preliminary but the Country Club overall had a strong fiscal year. He also congratulated his staff on their efforts resulting in a banner year, and will be following up with the Town's Personnel Board at their August meeting to ensure all SSCC employees are considered in the recently completed Wage and Classification Study.

The financial report was followed with a discussion regarding the Point of Sale system needing to be put out to bid. The timeline for this will be in September to early October.

Kevin Whalen also mentioned that the SSCC was being considered as a host for the prestigious Junior Amateur Championship 4 day tournament in August 2022.

A lightning strike to the building was reported by Whalen, resulting in club operation disruption, including the online booking system being down for an entire week.

He concluded the Executive Director's Report with a review of a donation request (a round of golf at the SSCC for four golfers) submitted by: The South Shore YMCA has requested a donation for their annual charity event. The request was approved by the Committee.

The next matter to be discussed was the current status of the planning efforts with regard to proposed SSCC Maintenance Facility. Kevin Whalen provided information on the bid results for the site work for the maintenance building. E. Watson of East Bridgewater was the low bidder with a bid of \$637,900 vs. the construction estimate of \$856K. The next lowest bid was \$786K from NEML Corp, the OPM will review of the credentials of E Watson. This contract will be approved by the Select Board. The CCMC voted to approve the E Watson contract and forward it to the Select Board.

Estimated start date of August 16th, storage containers will be moved on July 26th. The construction site will be prepared for the contractor to take over the site. The retention pond will be seeded by mid-October and construction of site work will be completed by November 15th. The committee also discussed the extension of the existing Pomroy & Associates (OPM) to include Phase 2 and 3 components which also requires Select Board approval.

Kevin Whalen continued the discussion, by advising the CCMC that progress has been made on the Pool Design, a meeting took place with the designer, Hingham residents and town officials. The components of the design will include a 6 lane pool, a spray deck, a wading pool area, bath house and built for the potential for year round use.

Thereafter, Christine Smith opened the CCMC Report, with a discussion on a permit holder event that is scheduled for September 29th. This meeting is scheduled to get ideas from permit holders on improvements that could be made to the course and facilities. She also reminded members of the upcoming Bill Friend Tournament on October 4, previously referred to as the Hingham Scramble, whose proceeds are used for improvements to the course.

Upon conclusion of the matters presented by Christine Smith, on motion duly made and seconded, and a unanimous vote of the Committee, the next CCMC meeting date was set for August 25, 2021 and the current meeting was then adjourned (at 7:30PM).

**Respectfully submitted,
Kevin J. Whalen
Executive Director**