



Community Preservation Committee Meeting Minutes

Date: August 4, 2022

Place: Remote Meeting via Zoom

In attendance: Megan Buhr, Julie Strehle, Vicki Donlan, Kevin Burke, David Gossage, Kirsten Moore

Absent: Rita DaSilva, Thomas Roby

Megan Buhr called the meeting to order at 5:07 PM and read the following statement:

This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Members did a roll call to determine that a quorum was reached.

Introduction of Committee Members

The Committee has 8 of the 9 committee slots filled and are waiting to hear about the final Select Board appointment.

CPC members present spent a couple of minutes each introducing themselves: Megan Buhr (Housing Authority Rep), Julie Strehle (Moderator Appointment), Kevin Burke (Historical Commission Rep), Vicki Donlan (Recreation Commission Rep), David Gossage (Select Board Appointment), Kirsten Moore (Moderator Appointment). (Rita DaSilva, Planning Board Rep, and Thomas Roby, Conservation Commission Rep, were absent.)

Elect Officers for 2022 - 2023 funding cycle

Megan asked for nominations for CPC Chair. Vicki nominated Julie, and Kevin seconded.

Roll Call Vote:

Megan: aye

Julie: aye

Vicki: aye

Kevin: aye

David: aye

Kirsten: aye

Julie Strehle elected 6-0 as Chair.

Meghan asked for nominations for CPC Vice Chair. While Megan suggested electing Kevin as Vice Chair, and Kevin was willing to serve, it was decided that since Kevin may not serve the

entire year as CPC Historical Rep, the Vice Chair job should be filled by another member. Vicki nominated Kirsten, Kevin seconded.

Roll Call Vote:

Megan: aye

Julie: aye

Vicki: aye

Kevin: aye

David: aye

Kirsten: aye

Kirsten Moore elected 6-0 as Vice Chair.

Committee members thanked and applauded Megan Buhr for organizing CPC members and chairing the August CPC meeting.

There was a brief discussion on a CPC Secretary position in order to take minutes. Vicki noted how it is difficult to take minutes and also participate fully in the meeting's discussions. Julie will reach out to the Town about using CPC administrative funds to hire a minute taker, especially during the meetings after all applications have been received. In the interim, Vicki offered to take minutes for the September CPC meeting.

Set Dates for application deadlines, applicant hearings, CPC meetings

Upcoming deadline dates and CPC meeting dates were discussed and determined:

Preliminary Applications Due - September 13th at 5 pm

CPC Meeting - September 14th at 7 pm

Final Applications Due - October 11th at 5 pm

CPC Meeting - October 12th at 7 pm

Site visits - November 5th, 6th

Proponents Present Projects to CPC - November 9th,10th

CPC Meeting - December 14th at 7 pm

Proponents' Final Presentation - January 4th, 5th

CPC Meeting - Vote on project awards - January 11th at 7 pm

Discussion of administrative matters

Megan proposed a communication subcommittee to work on items such as keeping the CPC page of the Town's website updated and reviewing and suggesting any edits to the process manual. Megan and Kirsten will work together on this.

Megan thanked CPC members for attending the meeting and for being willing to serve on the committee.

Approved 9/20/2022

Julie will inquire at Town Hall about the open position on CPC.

Vicki gave a motion to adjourn, Julie seconded.

Roll Call Vote:

Megan: aye

Julie: aye

Vicki: aye

Kevin: aye

David: aye

Kirsten: aye

The meeting was adjourned at 5:45 pm.

Respectfully submitted,

Julie Strehle

List of Documents Distributed for this Meeting:

Agenda