



Town of Hingham  
Council on Aging  
Tuesday, August 8,  
2023  
1:00 PM  
Minutes of Meeting

*This meeting is being held in person and/or remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.*

Present

Joe Nevins, Chair

David Alschuler, Vice Chair

Ethel Franks

Karen Johnson

Cindy King-Frode

Leon Merian

Joshua Ross

Jean Silverio

Sara Smithson

Jennifer Young, DES Director

Guest

Tom Carey, Chair Sr. Center Building Committee

Not Attending

Joe Millburg

1. Call to order – Chair - Meeting called to order 1PM

2. Remarks - Chair and Vice Chair - Chair Joe Nevins introduced newest member to the Board, Leon Merian and welcomed Tom Carey, Chair of Sr. Ctr. Building Committee. There is one outstanding member of the Board and that is being worked on. Dick Ponte, the organizer of the Friends committee is in the hospital and heading to rehab soon, we wish him a speedy recovery. The Board has been without a Secretary for over a year and would like someone to consider this position by next meeting.

Joe asked Tom Carey to fill in COA on Building Committee and if there was anything COA could do to help them. Tom stated everything is going well. Town Meeting clarified the scope of the Committee to look for space for Sr. Ctr. other than at Town Hall. The original focus of using Town Hall had to do partly with the square footage that would become available after the Police Dept. left. The original estimate of space of 15,000 - 15,500 sq. feet would be met once that space became available. The next meeting of the Select board will include an agenda item that lists the Town-owned properties that may be available for consideration. As a Town Meeting Committee our function to get the best information and recommendations to voters at Town Meeting. The decision then rests on the Select board, Advisory Board, COA & ultimately the voters at Town Meeting. Joe let Tom know that the COA fully supports a multi-generational facility which is the way most towns are headed. It remains to be determined if the Town Hall location can accommodate parking.

3. June & July Minutes - Motion made by Jean to approve June meeting minutes, seconded by Ethel and passed unanimously. Motion made by Josh to accept July meeting minutes, seconded by Karen and passed unanimously.
4. Directors Report - Jen reported that:
  - Elder Services participated in an Internal Risk Assessment on July 26th with the Accounting Department.
  - Some staff members participated in training with the Police Dept. to help with the increase of residents having unmet long-term mental health needs.
  - Jen met with David Pace, the Chair of the Personnel Board to review the job description and salary grade for the new Program Coordinator position. Meeting Thursday night with the Personnel Board to get approval and have job posted.
  - Received award letter for 5310 transportation grant for new mini-bus. Delivery is expected June, 2024. Received half of economic Development Grant (\$12,500) to purchase new kitchen equipment.
  - The new Public Health Nurse, Theresa Flynn will be here once a month.
  - September is National Sr. Center month, trying to work with the Police to bring educational programs to seniors regarding scams, etc.
  - Spoke with Dot Gallo in an effort to continue momentum of Friends group.
5. Committee Updates
  - a. Friends Study Committee - working through Dot Gallo right now
  - b. Senior Center Building Committee- Jean Silverio - there is a meeting tonight. Jean will express that the COA Board is very interested in moving forward as expeditiously as possible.
  - c. Marketing Programs - Josh presented three options for a logo. The second option with an icon and logo was preferred. The committee will come back, hopefully, next month with design. Joe had asked members to come up with groups they thought would be good to reach out to and asked to email Josh with suggestions. Joe Millburg sent a list which was passed out.
  - d. Strategic Plan - David has volunteered to chair this committee. Some of original plan will remain the same but other parts need updating. The goal is to have a document that can be used and understood by all.

6. Board Training - will be available probably in September from Town Counsel. The MCOA will also be offering training as well; Jen will send the information out.
7. Future Meeting Schedule - Next meeting will be September 12th at 1PM.
8. Other Business - Items not reasonably anticipated 48 hours in advance - N/A
9. Future Agenda Items - Annual Appeal - Other means to raise funds such as a commercial was suggested.
10. Public Comment - N/A
11. Adjournment - Motion made by Ethel to adjourn, seconded by Sara, motion passed unanimously. Meeting adjourned at 2:23 PM.