

**MINUTES OF THE August 31, 2021 MEETING,
OF THE COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC),
HELD Remotely,
OF THE SOUTH SHORE COUNTRY CLUB (SSCC).**

Members Present: Christine Smith, Chairman, Jack Bailey, Steve White and Sue Sullivan.

Others Attending: Kevin Whalen, Executive Director of the CCMC.

The Chairman called the meeting to order at 4:34 PM. The CCMC members in attendance constituted a quorum. This quorum remained present throughout the meeting.

The Committee Chair called for a moment of silence for Bill Friend, long time member of the CCMC.

The first order of business was the Committee's review of the minutes of the July 21, 2021 CCMC meeting. After a short discussion, on motion duly made and seconded, the minutes of the July 21, 2021 meeting were unanimously approved and accepted. Kevin Whalen was authorized by the CCMC to make any incidental corrections to the approved minutes he deems necessary and appropriate and to forward the final minutes to the Town Clerk for posting.

Approval of the minutes was followed by the Executive Director's Report which was presented by Kevin Whalen, the Executive Director of the SSCC.

Kevin Whalen opened with the current financial report, (printed year-to-date and monthly financial materials were submitted to the CCMC members for review, prior to the meeting). The current financial discussion included a comparison of the SSCC's revenue and expenses for the month of July, 2021 and a comparison of these results with the monthly financial information for the same month in the prior fiscal year. Revenue decreased by \$9K year over year for the month of July, Kevin Whalen then noted the decline in net revenue for the month and commented that most of this decline was attributed to the Point of Sale system being down for 10 days during the month of July. Also the revenue did not include SNAP program and Hingham Recreation revenue that will be paid at a later date.

Kevin Whalen concluded the financial discussion with an update on monthly expenses for the month of July. The club had expenses of \$44,883.39 and payroll expenses of \$68,697.04. A net positive revenue of \$57,123.94.

Kevin Whalen concluded the Executive Director's Report with a review of a donation request (a round of golf at the SSCC for four golfers) submitted by: Notre Dame

Academy has requested a donation for their annual charity event and Michael Chesna Jamboree. The requests were approved by the Committee.

The next matter to be discussed was the current status of the planning efforts with regard to proposed SSCC Maintenance Facility. Kevin Whalen provided information on the contract for the Owner's Project Manager Pomroy and associates. The contract is cover phase 2 and 3 of the maintenance building and Pool design phase.

E. Watson of East Bridgewater will start excavation work for the maintenance building, the week of August 30, 2021. The construction site will be prepared for the contractor to take over the site. The retention pond will be seeded by early-October and construction of site work will be completed by November 15th.

Kevin Whalen continued the discussion, by advising the CCMC that progress has been made on the Pool Design, we have chosen pool components. The next phase of design is building schematics and cost estimates for our Community Preservation funding request.

Kevin Whalen spoke about the building assessment of the bowling alley and the function space. The estimate was \$18,200, this will be part of the master planning process. RMD and Pomroy will complete this work.

Kevin Whalen brought forward a request by Friends of Bill Friend to have a bench in his name placed on the 7th tee box. The request was approved by the Committee.

Thereafter, Christine Smith opened the CCMC Report, with a discussion on a permit holder event that is scheduled for September 29th. This meeting is scheduled to get ideas from permit holders on improvements that could be made to the course and facilities. As part of this discussion the Bill Friend Scramble was discussed this outing benefits the golf course capital improvement plan.

Christine Smith also reviewed the preliminary Community Preservation Application for one million dollars for construction of the pool at the SSCC. The final application is due in October.

Upon conclusion of the matters presented by Christine Smith, on motion duly made and seconded, and a unanimous vote of the Committee, the next CCMC meeting date was set for September 21, 2021 and the current meeting was then adjourned (at 4:30PM).

Respectfully submitted,
Kevin J. Whalen
Executive Director

