

COUNCIL ON AGING MEETING
MINUTES
TUESDAY, SEPTEMBER 10, 2019

ATTENDING: Kristen Arute, Gail Faring, Debra Hoffman, Joe Millburg, Eleanor Letterie, Karen Johnson, Linda Powers, Chrissy Roberts, Dawn Sibor, Deborah Sullivan, Jennifer Young (Director), Terry McDonald (Administrative Assistant)

ABSENT: David Alschuler

Chair Sibor called the meeting to order at 5:30 pm.

Chair Sibor welcomed two new members – Karen Johnson and Joe Millburg.

CHAIR'S REMARKS

Dawn distributed new Operational Procedures Handbooks to all Council members and reviewed the contents. Massachusetts Law establishing COA's is part of the contents. Please review and send any comments to Dawn.

Parking issues have been discussed with Selectman Karen Johnson and Town Administrator Tom Mayo. Signs are scheduled to be posted denoting Senior Center Parking.

Volunteer Luncheon is September 18th and all is ready.

SECRETARY'S REPORT:

Minutes reviewed. Motion by Eleanor Letterie, seconded by Gail Faring, to approve June's minutes as presented. Unanimous vote.

TREASURER'S REPORT:

Jennifer Young reviewed the Revolving Account, Donation Account and the Operating Account as of June 30, 2019. Motion by Joe Millburg, seconded by Kristen Arute to approve Treasurer's reports as presented. Unanimous vote.

DIRECTOR'S REPORT:

Jennifer Young reviewed her distributed report.

The Discovery Program will present 8 fall sessions.

Terry McDonald is almost fully transitioned to the Senior Center from the Zoning Board.

My Senior Center system is up and running, and staff are helping participants learn the system. Many thanks to the volunteers who input data for setup.

Tables purchased were returned due to spec errors. Chrissy Roberts will help search and remedy.

Recommendations were made for safety and accessibility improvements to the Senior Center. The cost and needs will be reviewed with Tom Mayo to determine if a Warrant article is necessary and how to address these concerns.

All fitness instructors must self-insure and be current with their certifications.

The first evening program "Medical Marijuana 101" had 35 attendees.

Charlie Card assistance is offered and 41 seniors have come to apply.

Staff, receptionists and Volunteer drivers will wear nametags when working.

Old Business:

Bylaw for COA will be further reviewed. Goal is to finalize for April town meeting.

New Business:

50th Celebration will be held in 2020. Any suggestions are welcome. Joe Millburg and Gail Faring will be Co-Chairs and Karen Johnson volunteered as well. A meeting will be scheduled for October.

Strategic Plan 2020 – We will begin to update in January.

Budget process will begin in November.

Annual Appeal letter will be drafted by Debra Hoffman.

The Annual meeting of the Council is June, should it be changed to September. Chair Sibor will decide.

Election of Officers: Slate voted: Chair Dawn Sibor, Vice Chair Kristen Arute, and Secretary Gail Faring. Motion by Debra Hoffman, seconded by Linda Powers to approve slate as presented. Unanimous vote.

A Program Committee is needed to look at new offerings/outreach/training/social events for our Senior Center. Linda Powers volunteered to Chair this committee.

SOUTH SHORE ELDER SERVICES

Gail Faring reported that the South Shore VNA/Home & Health Resources has closed their home health aide services, in part due to the South Shore Hospital closing its private division. The consumer impact has been relieved by three other providers who have filled most of the gap in service.

SSES annual meeting is November 20th at Lantana.

There are no future agenda items other than those discussed at this time.

There being no further business, motion to adjourn by Chrissy Roberts, seconded by Karen Johnson, at 7:11 pm.

The next Council on Aging meeting will be held on Tuesday, October 15, 2019 at 5:30 pm.

Respectfully submitted,

Gail K Faring

Gail K Faring

Secretary