



Community Preservation Committee Meeting Minutes

Date: September 20, 2022 Place: Hybrid Meeting (Town Hall/North Hearing Room, and via zoom)

In attendance: Megan Buhr, Rita DaSilva, Kirsten Moore, Julie Strehle, Vicki Donlan (remote) and Laurie Freeman (remote)

Absent: Kevin Burke, David Gossage

Chair Julie Strehle called the meeting to order at 7:32 PM and read the following statement: This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Julie Strehle introduced CPC members attending in person and remotely.

Approval of Minutes

Meeting minutes for August 4, 2022, were approved by roll call vote, 4-2-0 (Rita DaSilva and Laurie Freeman abstained because they were absent from the meeting).

Update on CPA Projects

Two projects previously approved at past Town Meetings need an extension of time outlined in their grant agreement with the CPC.

1. Request from Memorial Bell Tower Committee for extension – Martha Ryan from the Memorial Bell Tower Committee attended the meeting. Julie Strehle explained that previously the CPC voted to extend the grant agreement for this project until October 1, 2022, due to work delays out of the Committee's control. While the work on the bells and ropes has largely been completed, the bells are now in a "test ringing phase", and some last adjustments may need to be done. The CPC voted to extend the grant agreement to December 31, 2022, by roll call vote 6-0.
2. Canterbury Street Cemetery – The work has been completed on this project, and the vendor for the headstone rehabilitation was paid. The Town's Department of Public Works completed the work of brush clearing, and tree and stump removal. The CPC voted to extend the grant agreement for this project to December 31, 2022, by roll call vote 6-0, to facilitate the payment to the DPW for this completed work.

Community Preservation Act Discussion with Town Counsel

John Coughlin, Town Counsel, made a presentation to review the Community Preservation Act statute, criteria for applicability of projects under the CPA statute, and the role of the Community Preservation Committee.

Review of Preliminary Applications

The CPC received seventeen applications for funding. Each application was discussed to determine whether it is eligible for funding under the CPA statute. Some applications were deemed clearly eligible, while others were not as clear and will need more information in the final application in order to determine eligibility.

The CPC voted by roll call vote 6-0 to advance the following projects to the final application phase:

Hingham Affordable Housing Trust (\$500,000)
Hingham Housing Authority "HHA" Scotland Street Envelope (\$47,000)
HHA Scotland Street Garage Envelope (\$20,000)
HHA 100 Beal Street Feasibility Study (\$150,000)
HHA Thaxter Street Family Unit Preservation (\$58,000)
HHA Thaxter Street Common Area Flooring (\$131,400)
Tuttleville Barn & Home Restoration (\$550,000)
Samuel Lincoln House Bollard Installation (\$22,185.50)
Girl Scout House ADA Compliance (\$99,000)
Hingham Public Library Digitize (\$21,000)
Tree & Park Barn Restoration and Preservation (\$79,787.50)
Pickleball Study and Design (\$110,000)
Cronin Basketball Court (\$175,950)
Bare Cove Park Waterfront Design (\$75,000)
Hingham High School "The Dock" (\$200,000)

There was discussion about the HHA Thaxter Street Fire Door application (\$30,000). The CPC voted by roll call vote 4-2 to advance the project to the final application phase in order to get more information.

There was discussion about the eligibility of the HHA Thaxter Street Sign application (\$7,500). The CPC voted by roll call vote 6-0 to remove this application from consideration because it is ineligible.

Discussion of CPC housekeeping items

Julie Strehle explained that there is an effort to create minutes from the 2021-2022 CPC meetings. Minutes have been created from the zoom recordings of meetings, and the approval of these sets of minutes will be an agenda item at future CPC meetings this year.

Final applications are due on October 11. Liaisons for each project need to meet with the applicants and fill out the "CPC Worksheet to Screen Preliminary Application". Next CPC meeting is October 12. Site visits will occur during the weekend of November 5 and 6. Proponents present projects on November 9 and 10. Proponents' final presentations will be on January 4 and 5. CPC final vote is on January 11.

Matters not anticipated within 48 hours of meeting

Kirsten Moore asked about the status of the Liberty Plain Cemetery project. Julie Strehle explained that she is researching the status of the project and will report back to the committee.

Megan Buhr notified the committee about the passing of a former CPC member, Jim Watson.

Adjourn

The CPC voted to adjourn the meeting at 9:19 pm by roll call vote 6-0.

Respectfully submitted,

Julie Strehle

List of Documents Distributed for this Meeting:

Agenda

List of Preliminary Applications

DHCD memo dated 5/30/2013 on Utilization of CPA Funds for Preservation of Existing Public Housing Units

Community Preservation Fund Allowable Spending Purposes Chart