



July 20, 2021

Hingham Planning Board
Kevin M. Ellis, Chairman
210 Central Street
Hingham, MA 02043-0239

***RE: Application for Site Plan Approval in Association with Application for Building Permit,
75 Sgt Wm B Terry Drive***

Dear Chairman Ellis and Honorable Members of the Board:

Please find enclosed 7 copies of the above referenced application for review, which includes waiver requests for the site, as well as 7 reduced-size sets of the architectural plans that show the interior modifications to the unit. There are no outdoor/site modifications proposed.

Previous to this proposed interior modification, the unit contained over 100 cubicles for employee use. The currently proposed interior plan consists of eight (8) individual offices, a conference room (approx. 270 sf), a storage area (approx. 70 sf) and utility room.

In short, we are requesting a waiver for the requirement for a public hearing, as well as submissions of site and utility plans as the scope of work is limited to interior modifications only. These modifications will result in no increase to traffic into or out of the site and have no adverse impact to parking as the occupancy of this unit will be roughly 10% of the amount of the previously occupancy for this space.

Thank you, in advance, for your consideration of this request. Should you have any questions, please do not hesitate to contact me via e-mail at kevin.walker@johnflatleyco.com or telephone at (781) 380-7731.

Sincerely,

Kevin Walker, P.E.