

[illegible]

	A	B	C	D	E	F	G	H	I	J	K	L
47	270 Central Street											
48												
49		1. Reissue IFB for Rehab Work	Staff / Procurement	November 30, 2022				X				
50		2. Update Scope	Staff, Architect & Counsel	Complete		X						
51		2. Rehabilitation Project	Town Contractor & Staff	In Progress							X	
52		3. Bid Package from Architect	Staff, Architect, Procurment & Counsel	Bid package is complete and has been issued on Project Dog and to the Central Register.				X				
53												
54												
55		4. Legal Documents & Marketing Materials:								X		
56												
57		a. Preparation of Marketing and Lottery Materials:										
58		i. Solicit quotes from Lottery Agents	Staff	January 31, 2023					X			
59		ii. Enter into contract with Lottery Agent to draft materials	Staff	January 31, 2023					X			
60												
61		b. LAU Application Prep and Submission to DHCD										
62		i. Regulatory Agreement and Deed Restriction	Staff, Lottery Agent, Counsel							X		
63		ii. Marketing Materials	Lottery Agent							X		
64		iii. Lottery Materials	Lottery Agent							X		
65		iv. Local Preference Justification	Staff and Counsel							X		
66		v. Select Board Approval and Submission DHCD	Staff and Counsel							X		
67												
68		vi. Marketing and Lottery	Staff	Contracts signed							X	
69		vii. Approve Contractor	HAHT	Complete					X			
70		viii. Construction to Start	Contractor	March 1, 2023					X			
71		ix. Construction to be Completed	Contractor	August 2023 (approximately)							X	
72												
73		5. Ongoing Property/Project Management:	Staff	Ongoing throughout const.					X	X	X	
74		6. Warrant Article Regarding Deed	Staff / Counsel	Approved at 2023 ATM						X		
75												
76												
77		7. Transfer		TBD								X
78		8. Add new Unit to SHI		TBD								X
79												
80												
81	23 Ridgewood Crossing											
82												
83		1. Acquisition Steps - Closing and Post Closing:										
84												
85		a. Tansfer of property to Town										
86		i. Notarized 6D Certificate	Town	Complete (11/2021)								
87		ii. Municipal Lien Certificate	Town	Complete (11/2021)								
88		iii. Settlement Statement	Town	Complete (11/2021)								
89		iv. Mortgage Discharge	Town	Complete (11/2021)								
90		v. Unit Deed Acquired	Counsel	Complete (11/2021)								
91												
92		2. Scope & IFP for Rehabilitation Project	Staff	Complete		X						

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