



29-31 RHODES CIRCLE PUNCH LIST

Category	Activity	Responsible party	Target completion date	Status/ Date Completed
cleaning	Clean interior	D. Thompson	8/1/2023	7/19/23: received two cleaning quotes via email; waiting for written proposal to make decision.
landscape	Yard cleanup: remove leaves from driveway, general cleanup	Milaniyas Landscape	1 st week of September	Jenn will email
landscape	Remove wood debris from yard (along 31 side)	Milaniyas Landscape	1 st week of September	Jenn will email
landscape	Throw away tree buckets	Milaniyas Landscape	1 st week of September	Jenn will email
misc.	Assess broken split rail fence along property line; remove, if appropriate	D. Thompson		7/14/2023: per Jennifer Oram, fence is on abutting property
misc.	Remove plastic from around foundation	D. Thompson		
misc.	Order moth balls; place in holes around foundation for groundhogs	J. Oram		Jenn will order
misc.	Order ozone machine; place in units to remove odor	D. Thompson		
misc.	Replace batteries in smoke detectors	D. Thompson		Order batteries from WB Mason
repair	Repair broken trellis	Rich Mullen	8/07/2023	7/17/2023: completed by Rich Mullen
repair	Repair deadbolts: front door 31, and basement door 31.		End of August 2023	Chris Brennan will send estimate
repair	Re-attach stove hood, 29	D. Thompson	End of August 2023	Chris Brennan will send estimate
repair	Laundry room doors don't shut		End of August 2023	Rich Radulski said doors are swollen and need dehumidifier/ possible shave/repaint; he will send estimate; also



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				asked Chris Brennan to send estimate 8/1/23
repair	Kitchen flooring, 29 Rhodes, is peeling up around cabinets		End of August 2023	Chris Brennan will send estimate
utilities	Turn water on; check for leaks	Weir River Water/ D Thompson	7/03/2023	Completed: 7/03/2023