

Town of Hingham

Office of Building Commissioner

210 Central Street
Hingham, MA 02043-2759

Telephone: (781) 741-1420



REQUEST FOR ENFORCEMENT

To: Inspector of Buildings/
Zoning Enforcement Officer

Date: _____

I believe the Town Bylaws, Zoning Bylaws, or State Building Code (circle one) is being violated because:

(Please attach additional pages in needed)

Address of Alleged Violation: _____

Name of Owner: _____

I am basing my allegations on the above facts, and understand that as the complainant, I may be asked to participate with the Inspector of Buildings/Zoning Enforcement Officer by appearing jointly with him at court in the event the Inspector of Buildings/Zoning Enforcement Officer is personally unable to verify my allegations, there by requiring legal proceedings to enforce the regulation referenced above. Pursuant to the above allegations I am requesting an investigation and enforcement if applicable.

I am certifying under the pains and penalties of perjury that the information provided above is true and correct.

Complainant Original Signature: _____

The following information is required. Failure to provide your name, address and telephone number will result in the Inspector of Buildings/Zoning Enforcement Officer to process the complaint at his/her discretion.(PLEASE PRINT)

Complainant Name: _____

Address of Complainant: _____

Telephone Number: _____

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Request for Enforcement Instructions

- Please be aware when you fill out a Request for Enforcement, you are filing a formal, written complaint.
- Read the Request for Enforcement form carefully and fill out the Request for Enforcement form completely.
- Sign and forward the original Request for Enforcement form to the Building Department (copies are not accepted).

Please Note:

- Request for Enforcement Forms that are incomplete will be treated as anonymous complaints and will be investigated at the Building Commissioner's discretion.
- Complaints that are phoned in to the Building Department will be treated as anonymous complaints and will be investigated at the Building Commissioner's discretion.
- All complaints that are properly filed with a completed Request for Enforcement form will receive a written response with the Building Departments' findings.