

**TOWN OF HINGHAM BUILDING DEPARTMENT  
RULES AND REGULATIONS FOR INSPECTIONS**

**AN APPROVED SET OF PLANS AS WELL AS THE BUILDING  
PERMIT MUST BE ON THE JOB SITE FOR ALL  
INSPECTIONS.**

After a building permit has been issued, it will be necessary to notify the Building Department at (781) 741-1420 when ready for the following inspections:

**GROUNDING INSPECTION:** ALL NEW CONSTRUCTION CONCRETE must have encased grounding electrodes in lowest portion of foundation or footing if steel is required. Electrical permit required and grounding must be inspected by Wiring Inspector before concrete poured.

**FOUNDATION INSPECTION:** Any rebar in the foundation or footing is to be inspected by the Building Inspector prior to pouring of concrete. After pouring of concrete and foundation has been sealed, before backfill. At this time a registered land surveyor must certify foundation placement and elevation by the submission of a certified as-built plan to be filed with the Building Department. No structural framing shall commence until foundation approvals are obtained from the Building Department. In the case of sonotubes, the inspector needs to see the holes before concrete is poured.

**PRIOR TO ROUGH INSPECTIONS – BUILDING MUST BE AT LEAST 90% SIDED INCLUDING DOORS AND WINDOWS INSTALLED**

**NON METALLIC CABLE (ROMEX) SHALL NOT BE USED IN A DAMP OR WET LOCATION AND SHALL BE PROTECTED FROM PHYSICAL DAMAGE**

**ROUGH FRAME/FIRESTOPPING INSPECTION:** AFTER ROUGH WIRING, ROUGH PLUMBING and SHEET METAL have been inspected and approved.

**THROAT INSPECTION REQUIRED.**

**INSULATION INSPECTION REQUIRED.**

**FINAL INSPECTION:** To obtain occupancy it will be **YOUR** responsibility to obtain all necessary signatures verifying final inspections on your building permit card. This building permit card must be shown to the building department at least 24 hours in advance of the final building inspection along with a completed Final Cost Affidavit, Hers Rater information and certified as-builts when required.

**At least a TWENTY-FOUR (24) hour notice is expected. Thank you for your cooperation.**

Michael J. Clancy, Building Commissioner	(781) 741-1420
Jay Yetman, Plumbing/Gas Inspector	(781) 741-1420
David V. Comoletti, Inspector of Wires	(781) 741-1420