



FY26 Capital Outlay Committee Process & Recommendations

February 25, 2025

Mike Donovan, COC Chair

Capital Outlay Committee Members



- **Mike Donovan, Chair**
- **George Danis**
- **Lyndsey Kruzer**
- **Ted Ciolkosz (AdCom)**
- **Steven Pohl (AdCom)**



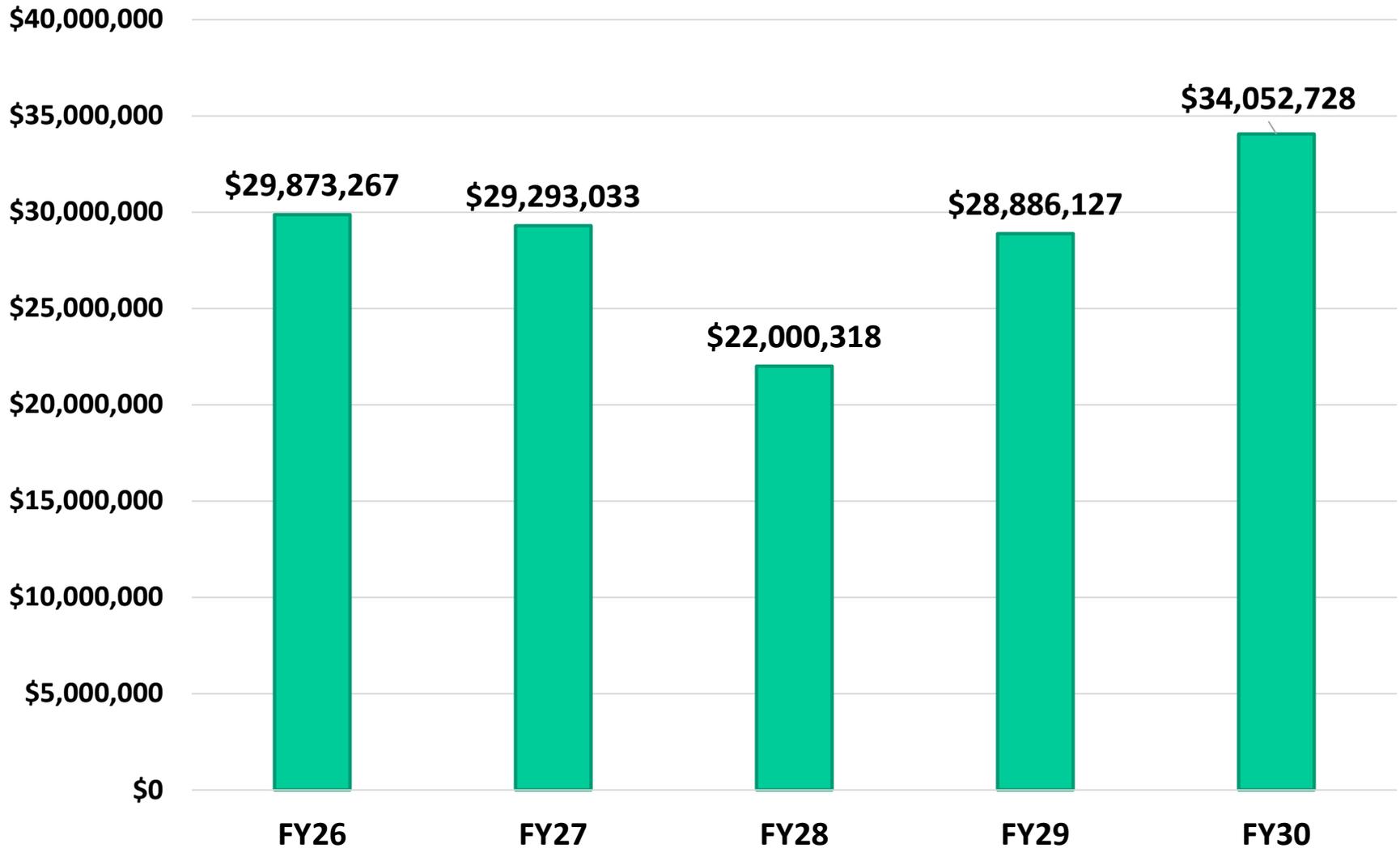
Capital Outlay Committee Charge



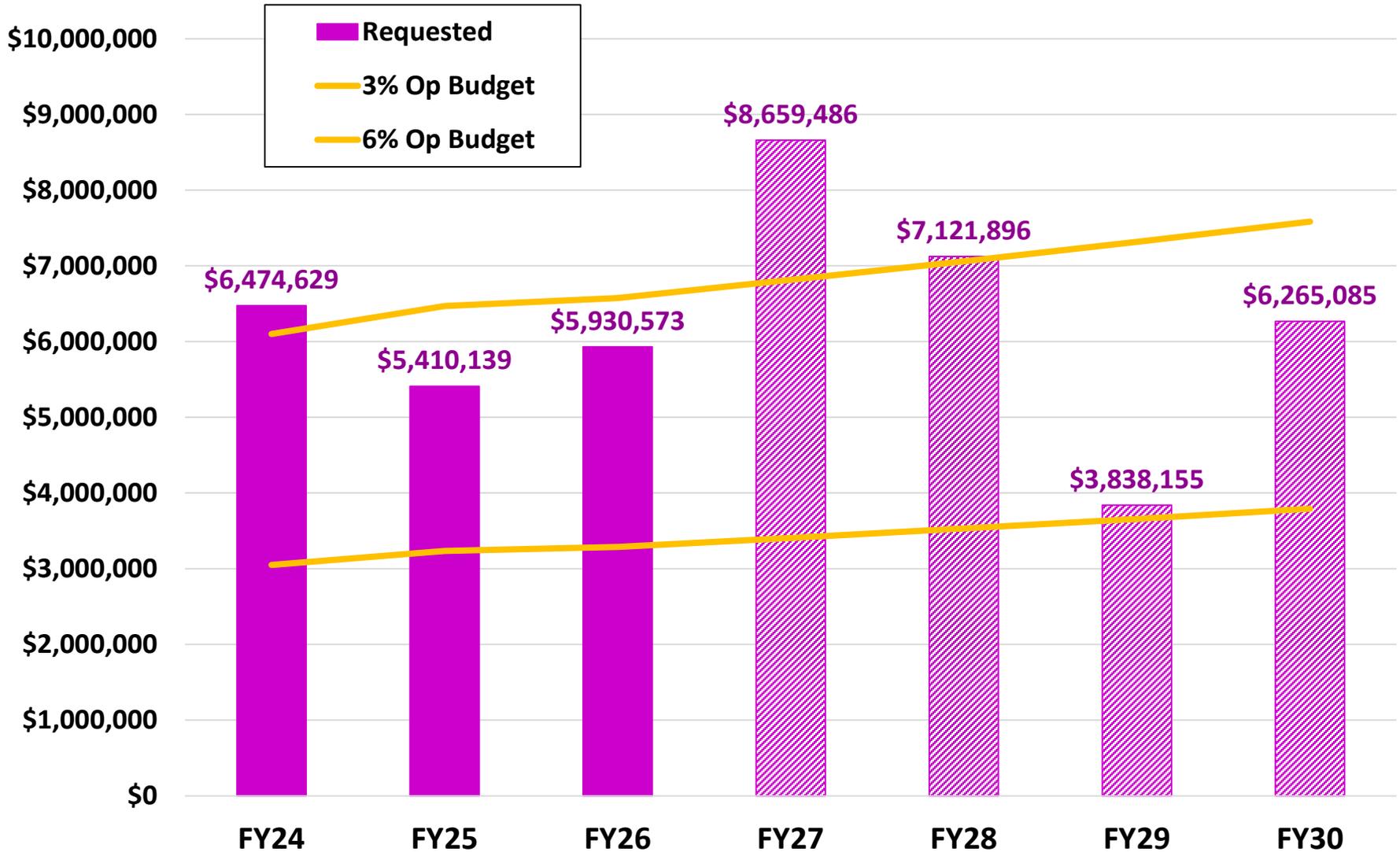
General By-laws, Article 14:

“It shall be the duty of the Committee to ascertain annually what capital outlays will be required by the Town during the next five (5) years. In making this determination, it may consult with Town, county, and state officials, and with other boards and committees of the Town. It shall publish and distribute to each voter an annual report and such further reports as it deems advisable, and shall include in such reports its recommendation for scheduling capital outlays and for the financing of such outlays as in its judgment cannot be, or should not be, paid for entirely out of current revenues.”

Total FY26-30 Capital Requests (all funding sources)



COC Allocation (Taxes & Capital Stabilization Fund)



FY26 COC Process: A New Approach



Capital Outlay Criteria



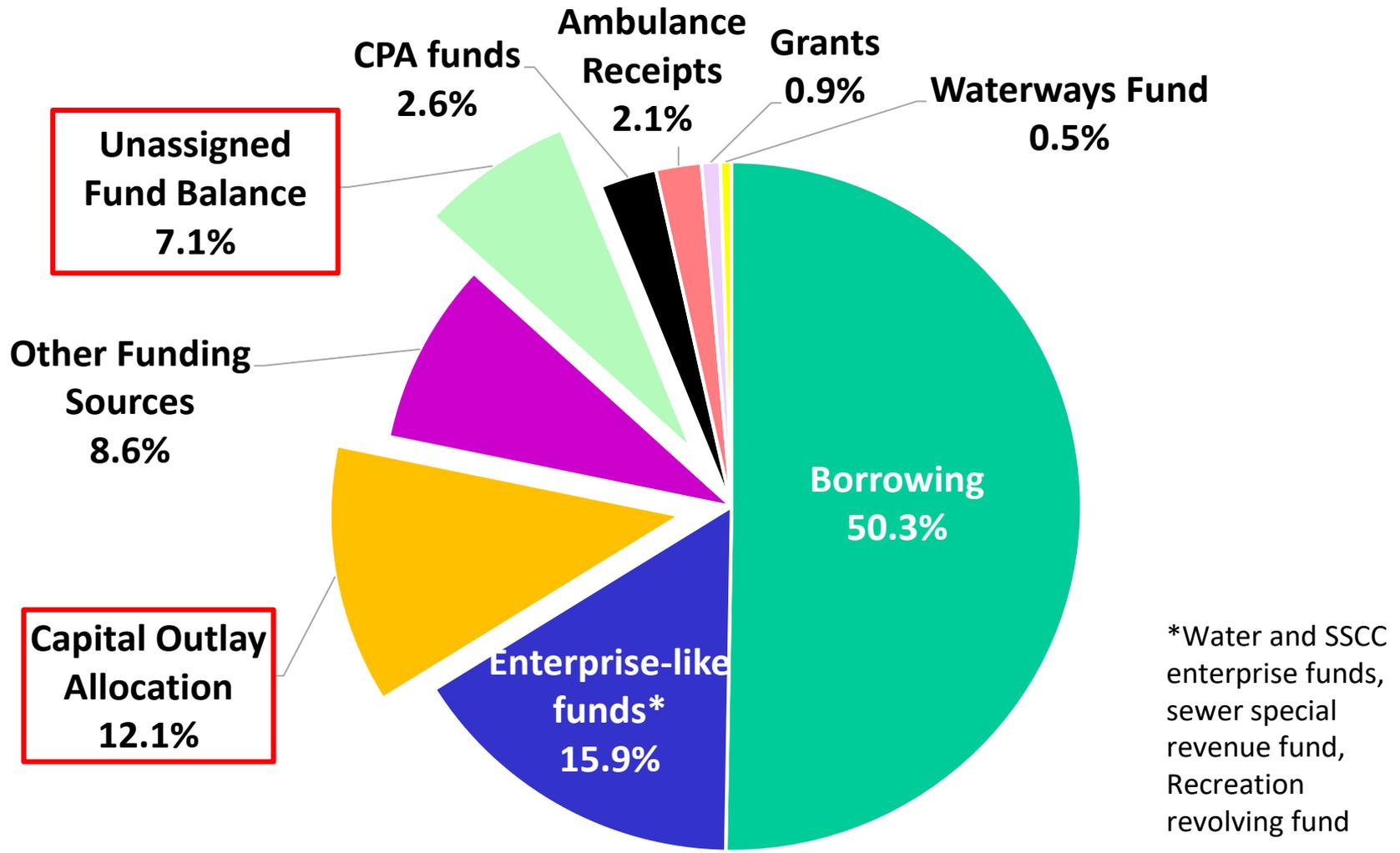
Request Criteria/Basis	Description
Safety/Risk	Lack of the particular capital item puts citizen or Town employee safety at risk
Broken	Capital item is broken
Core	Capital item is core to the department's mission (the department cannot function without it)
End of Life	Capital item is substantially over its originally projected life and its failure would jeopardize the performance of the department's overall mission
Significant Repairs	Capital item is still functional but repairs are required that would cost at least 25% of the new item purchase price
Payback	Cost of the capital item can be recovered in three years or less
ADA Accessibility	Project improves accessibility of Town facilities/programs
Other	Climate impact

FY26 COC Process



- **New ClearGov budgeting software**
- **Departments present their capital requests to COC (December/January)**
- **COC follows up with depts. to clarify requests, ask questions, refine quotes (February)**
- **Most projects with dedicated funding sources move forward**
- **COC deliberations (February) focus on tax allocation**
 - **Each project ranked 1, 2 or 3 by COC (1 = highest need)**
 - **Departmental priorities taken into account**
 - **COC aims to fund as many 1s as possible**
 - **Anything not funded in FY26 gets deferred to next fiscal year**
- **\$500,000 added through FY24 override helped, but more needed**

FY26 Expected Capital Funding: \$29.1M



Note: Excludes Center for Active design/OPM funds, proposed bike path, and other potential projects not presented to COC

FY26 COC Allocation Recommendations



Department	COC Allocation	% of COC Allocation	% of COC request funded
Education	\$1,623,452	31.6%	89.5%
Public Works*	1,326,404	25.8%	100.0%
Police	621,670	12.1%	99.0%
Recreation	365,000	7.1%	100.0%
Transfer Station	310,000	6.0%	100.0%
Town Hall	305,052	5.9%	100.0%
Fire	220,000	4.3%	52.4%
Library	156,000	3.0%	82.8%
IT	135,000	2.6%	100.0%
Building	46,000	0.9%	100.0%
Bare Cove Park	23,231	0.5%	6.1%
Treasurer/Collector	9,595	0.2%	100.0%
	\$5,141,404	100.0%	

\$3,530,000 from tax levy and Capital Stab. Fund + \$1,611,404 from Unassigned Fund Balance

Project Examples



Bare Cove Park: Replace chassis of 1999 Ford Pickup (department's only vehicle)



Project Examples



Library: Engineering to replace failing 2001 chiller



Project Examples



Fire: Turnout gear and Utility Task Vehicle
for search & rescue



Project Examples



Police: Vehicles, radios, body armor, and drones for search & rescue



Project Examples



DPW and Transfer Station: Replace rusting and failing vehicles and equipment

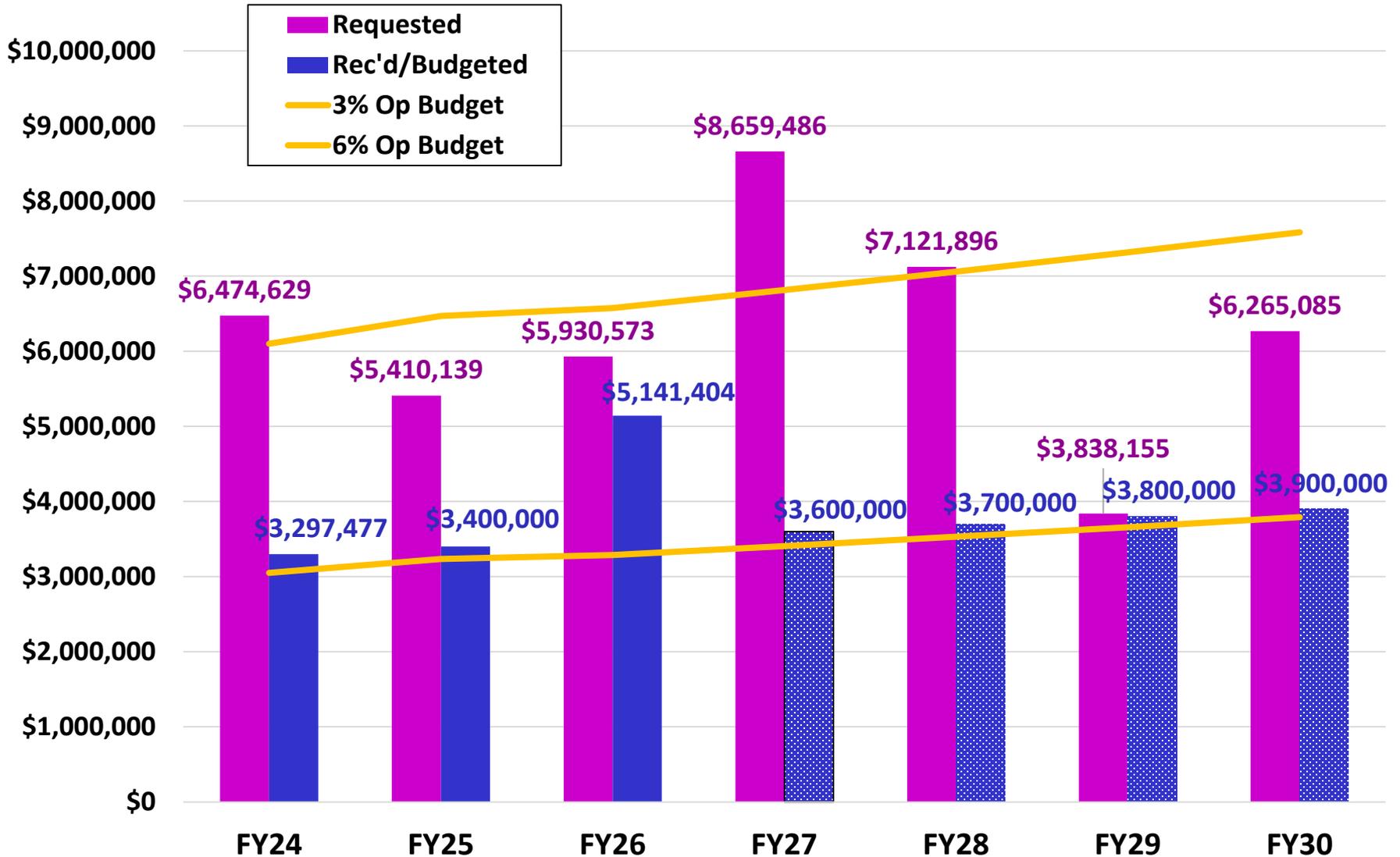


Public Works Vehicle/Equipment Request



1.	2018 IH Dump 7400DP Plow & Sander:	\$365,301
2.	2011 Elgin Street Sweeper:	\$326,104
3.	2012 Chevy 3500 Dump (1-Ton) w/plow & spreader:	\$133,233
4.	2017 Chevy 2500HD Quad Cab Pickup w/plow:	\$75,332
5.	2014 Chevy 2500 HD pickup w/plow:	\$75,332
6.	2015 Chevy 2500 Silverado Pickup Truck w/plow:	\$73,970
7.	2014 Chevy Tahoe:	\$75,332
8.	2013 Trackless Sidewalk Tractor:	\$201,800
9.	Transfer Station 2011 T9 Open Top Trash Trailer:	\$110,000
10.	Transfer Station Trash Compactor #3/4:	\$100,000
11.	<u>Transfer Station Chevy 2500 HD pick up w/plow:</u>	<u>\$75,000</u>
	TOTAL from Excess Unassigned Fund Balance:	\$1,611,404

COC Recommended Allocation (Taxes & Cap Stab Fund)



Change in Recommended Funding if UFB Not Available



	COC Rec'd	Without UFB	Variance
Education	\$1,623,452	\$1,323,452	(\$300,000)
Public Works	1,326,404	573,866	(752,538)
Police	621,670	382,604	(239,066)
Recreation	365,000	365,000	-
Transfer Station	310,000	235,000	(75,000)
Town Hall	305,052	162,252	(142,800)
Fire	220,000	150,000	(70,000)
Library	156,000	124,000	(32,000)
IT	135,000	135,000	-
Building	46,000	46,000	-
Bare Cove Park	23,231	23,231	-
Treasurer/Collector	9,595	9,595	-
	\$5,141,404	\$3,530,000	(\$1,611,404)

Compounding Effect of Unfunded Requests



For the COC allocation only:

	FY26	FY27	FY28	FY29	FY30
Original Dept Request	\$5,930,573	\$8,659,486	\$7,121,896	\$3,838,155	\$6,265,085
Plus Prior Year Rollover	<u>\$0</u>	<u>\$2,400,573</u>	<u>\$7,460,059</u>	<u>\$10,881,955</u>	<u>\$10,920,110</u>
New Total Requested	\$5,930,573	\$11,060,059	\$14,581,955	\$14,720,110	\$17,185,195
COC budget per Forecast	\$3,530,000	\$3,600,000	\$3,700,000	\$3,800,000	\$3,900,000
Unfunded (Roll forward)	\$2,400,573	\$7,460,059	\$10,881,955	\$10,920,110	\$13,285,195

Looking Ahead: Significant Capital Projects & Estimates



- **Center for Active Living construction (FY27 \$30M)**
- **Hingham Harbor wharf resiliency improvements (\$30-40M)**
- **School roofs: HHS (FY26 \$14M+), PRS (FY27 \$5M), South (FY27 \$4M+)**
- **School mechanical system replacements (FY27-30 \$16M total)**
- **South Fire Station solution**
- **Dredging (FY29 \$10M)**
- **School boilers (\$4M)**
- **Solar projects**
- **Library chiller & parking lot (\$2M+)**
- **Central Fire HVAC (\$1-2M)**
- **Athletic field and ADA accessibility improvements**

Comprehensive Planning



From the ATM2025 COC report:

COC encourages the Town to develop a comprehensive survey of all components (e.g., roofs, windows, heating, ventilation, air conditioning, plumbing, etc.) of each facility. This information could be used to create a database containing the repair/replacement schedule for all facilities and the related subsystems. Town department heads and committees could use this data to understand the ongoing capital requirements related to the facilities for each year and to proactively manage the repair/replacement process on a comprehensive basis.



**Thank you &
Questions**

FY26 Expected Capital Appropriations by Dept



Education	\$17,562,602	60.4%
WRWS	3,000,000	10.3%
Recreation	2,536,600	8.7%
SSCC	1,457,887	5.0%
Public Works	1,326,404	4.6%
Fire	831,124	2.9%
Police	621,670	2.1%
Sewer	577,250	2.0%
Transfer Station	310,000	1.1%
Town Hall	305,052	1.0%
Library	156,000	0.5%
Harbormaster	150,000	0.5%
IT	135,000	0.5%
Bare Cove Park	58,914	0.2%
Building	46,000	0.2%
Treasurer/Collector	9,595	0.0%
	\$29,084,098	100%