

# HINGHAM HISTORICAL COMMISSION

*Greenbush Historic Preservation Trust*

*Fund Grant*



INFORMATION GUIDE & APPLICATION



### INTRODUCTION

The **Hingham Greenbush Historic Preservation Trust Fund** was established pursuant to the provisions of a Memorandum of Understanding Concerning the Greenbush Rail Project duly executed on behalf of the Town of Hingham, the Executive Office of Transportation and Construction and the Massachusetts Bay Transportation Authority dated May 15, 2000.

The fund enables selected applicants to receive funding to support rehabilitation or restoration projects for historical resources, landscapes, or other physical improvements to public spaces such as streetscapes. This guide details eligibility requirements, the application process, and includes the necessary application form. Questions about the Greenbush Historic Preservation Trust Fund should be directed to the Hingham Historical Commission via phone: 781.741.1492 or email: [gaulh@hingham-ma.gov](mailto:gaulh@hingham-ma.gov).

### ELIGIBLE APPLICANTS

Eligible applicants may include the Town, individuals, or private, non-profit organizations that are the owners or long-term lessees of an eligible historic resource in Hingham.

### ELIGIBLE HISTORIC RESOURCES

Eligible Historic Resources include properties which are in a Historic District (a National Register District, a National Register-Eligible Historic District, or a Local Historic District) and within 400 feet of the center line of the Greenbush railroad track, or if beyond 400 feet of the track and an actual impact can be demonstrated. All projects must comply with the Secretary of the Interior's Standards for the Treatment of Historic Properties

Eligible historic resources can be any building, structure or object which contributes to the historic and/or architectural character of the town. Preservation, rehabilitation or restoration of an eligible historic resource may include modifications to meet accessibility requirements and making of extraordinary repairs for the purposes of making such an historic resource functional for its intended use. Routine maintenance projects are not eligible.

### SELECTION CRITERIA

The Hingham Historical Commission will use the following criteria to review each eligible project to determine if a grant will be awarded to fund a particular project; and, if so, the amount of the award.

- ❖ Level of historical, archaeological, architectural or cultural significance of the property;
- ❖ Appropriateness of the proposed acquisition, preservation, rehabilitation, or restoration of the property;
- ❖ Anticipated public benefit to users and community residents;
- ❖ Potential for loss or destruction of the property without a grant;
- ❖ Funds and resources available from the owner or other sources which may contribute in part to the project;
- ❖ Administrative and financial management capabilities of the applicant.

Historic preservation projects must utilize methods and materials consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. [www.nps.gov/hps/tps/standguide/](http://www.nps.gov/hps/tps/standguide/)

### GRANT AMOUNTS

Grant amounts will be determined by the Commission on the basis of the selection criteria and with regard to the availability of funds. The actual grant amount offered may be less than the total cost of the work. **Customarily, the Greenbush Trust Fund grants shall be used to leverage the efforts of eligible applicants, and will not fund the entire cost of a project.**

The Historical Commission will limit the total amount of funds dispersed in any twelve (12) month period. The combined amount of all grants awarded within any twelve (12) month period will not exceed \$100,000.

The maximum initial grant from the Trust Fund for any single project shall be \$50,000, and upon approval of a second application in a subsequent funding cycle, an allowance for a further grant of up to 50% of additional documented costs for a maximum disbursement of \$50,000 for the second application may be approved. Under this policy, the Commission may reimburse grantees for 100% of pre-approved eligible costs up to the amount of the initial grant, and for 50% of additional eligible costs up to the maximum allowed disbursement.

Projects must be initiated within one year (12 months) of the grant award date and completed within two years (24 months) of the grant award date. Extensions may be granted with permission from the Commission. Grants will be made on a reimbursement basis and will not be paid until the approved work is completed to the satisfaction of the Commission.

#### REQUIRED DOCUMENTATION:

Applicants must provide (8) copies of each of the following four (4) items. No materials may be larger than 11"x17".

1. Completed Application (see following page)
2. Site Map showing the location of the proposed project on the property.
3. Photographs showing the work site and its context.
4. At least two (2) estimates of project costs.

Based upon the scope of the proposed project, applicants may also be asked to provide:

- Project Plans (dimensioned with graphic scales)
- Drawings and Specifications for small projects
- Architectural Plans and detailed elevations for construction projects
- Vendor Brochures for fences, windows, doors, lighting or other proposed new details.

#### TIMELINE FOR APPROVAL

Applications are due on or before Monday, May 5, 2025 by 12:00 P.M. (noon)

Applicant Project Presentations will take place at a public meeting on Monday May 19, 2025 at 7:00 P.M.

Grants will be determined and awarded at a public meeting on Monday June 2, 2025 at 7:00 P.M.

Grantees are required to sign a Grant Agreement with the Historical Commission. Awarded funds are available thereafter; upon receipt of paid invoices.





# APPLICATION

## HINGHAM GREENBUSH HISTORIC PRESERVATION TRUST GRANT

**Potential for loss or destruction of property prevented by grant:**

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**Other sources of public or private funding available or secured for this project:**

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**Provide any additional information you would like the commission to consider:** \_\_\_\_\_

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**Amount of Funding Requested:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Return completed form and required documents to:

Hingham Historical Commission  
c/o: Heidi Gaul  
Town Hall  
210 Central Street, Hingham, MA 02043