



July 29, 2024

Town of Hingham Conservation Commission  
210 Central Street  
Hingham, Massachusetts 02043-2759

ATTN: Ms. Shannon Palmer, Conservation Officer

RE: DEP File No. 034-0990 – Request for Certificate of Compliance  
South Shore Baptist Church 578 Main Street, Hingham, MA

Dear Ms. Palmer:

On behalf of the South Shore Baptist Church, project applicant, we are requesting a Certificate of Compliance relative to an Order of Conditions issued by the Hingham Conservation Commission on March 10, 2009 for a project related to the expansion of the church building and associated site improvements. Work was completed between calendar years 2010-2012 and is completed. In support of our request, we have enclosed/attached the following:

- Check in amount of \$100.00 made payable to the Town of Hingham;
- Application Checklist;
- WPA Form 8A – Request for Certificate of Compliance;
- Signed copy of the Conservation Commission's policy on Receipt of Information;
- Copy of Order of Conditions with Recording Information;
- Project Photos; and
- As-Built Plan (2 copies).

The project involved the expansion of the previously existing church facility. The major components of the project were the addition of a new sanctuary on the back of the previously existing church building, the expansion and re-engineering of the previously existing bituminous concrete pavement parking area and the replacement of the four (4) previously existing subsurface septic disposal systems with an Amphidrone System sewage treatment plant.

### **Wetland Resource Areas**

There are two (2) wetlands resource areas within 100 feet of the completed work. One was determined to be an Isolated Vegetated Wetlands (IVW) on the abutting property to the north (570 Main Street).

The second wetland resource area was determined to be an intermittent drainage channel that begins at a headwall 40 feet +/- from the southeast corner of the original church building and runs straight south and perpendicular to Free Street. The Hingham Conservation Commission determined in a Determination of Applicability issued 10/20/06 that this wetland resource area is a Bank without Bordering Vegetated Wetlands.

The boundaries of these two wetlands resource areas, along with their 100 foot Buffer Zones, are shown on the accompanying As-Built Plan. Completed work within the buffer zones of these resource areas included the construction of the new sanctuary addition, the paving and re-paving of the parking areas and drive aisles, installation of stormwater management system components, the installation of the sewage treatment plant components, the bridge that spans the intermittent drainage channel on the southerly side of the site, and landscaping.

### **Performance Standards & Mitigation Measures**

#### IVW

Under pre-existing conditions, the IVW periodically overflowed south into an existing catch basin located along the north boundary of the church property. The now constructed storm water management system was designed to continue to mitigate this periodic inflow within the church property. Accordingly, there has been no alteration of or impact to this IVW or its function from the completed work.

#### Intermittent Drainage Channel (Bank)

The completed work will filled approximately forty five (45) linear feet of Bank at the northern end of the intermittent drainage channel. This alteration resulted from a solid fill crossing required to accommodate the proposed parking area traffic circulation layout. A second crossing was also required to accommodate the proposed traffic circulation layout. This crossing was accomplished by constructing a precast concrete bridge, thereby leaving the southerly section of the drainage channel Banks in place.

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### **Engineer's Statement of Substantial Compliance**

SITEC Engineering & Environmental Consultants, Inc. hereby certifies that the construction of the project, including the sanctuary building addition, paved parking areas, components of the sewage treatment plant, components of the stormwater management system and landscaping components were completed in substantial compliance with the approved project plans and the Order of Conditions. In our professional opinion, the completed work meets the standard for the issuance of a Certificate of Compliance at this time.

Please call or email me with any questions, comments or for any additional information.  
Thank you for your consideration in this matter.

Sincerely,

For SITEC Engineering & Environmental Consultants, Inc.



Jeffrey A. Couture  
Project Manager

cc: South Shore Baptist Church

With Enclosures



## TOWN OF HINGHAM CONSERVATION COMMISSION

### APPLICATION CHECKLIST REQUEST FOR CERTIFICATE OF COMPLIANCE (COC)

Please submit the following when requesting a Certificate of Compliance under the MA Wetlands Protection Act and Hingham Wetlands Protection By-Law. Submit one (1) copy of the following to the Conservation Office and an electronic copy of the complete request to [conservation@hingham-ma.gov](mailto:conservation@hingham-ma.gov).

- WPA Form 8A: [Request for Certificate of Compliance](#)
- A check payable to the town of Hingham for the [Town of Hingham Wetlands Protection Bylaw fee](#)
  - *\$50 for Residential*
  - *\$100 for Commercial*
  - *Please redact bank account information from photocopies*
- A letter from a registered professional engineer, surveyor, architect, or landscape architect, as applicable, certifying substantial compliance with the approved plans and describing what deviations, if any, exist from the plans approved in the Order of Conditions. The letter should also document compliance with any special conditions.
- Post construction site photos of the completed work including established vegetation where required.
- The Conservation Commission's [Policy on Receipt of Information](#)
- Optional – [Voluntary 21 Day Waiver \(COC\)](#)

*If required pursuant to special conditions of Order of Conditions:*

- Final As-built Plan signed and stamped by a Massachusetts Registered Professional Engineer or Land Surveyor showing post-construction conditions within all areas under the jurisdiction of the MA Wetlands Protection Act and the Hingham Wetlands Protection By-Law. This plan shall include at a minimum:
  - All wetland resource area boundaries with associated buffer zones and regulatory setback areas taken from the plan(s) approved in this Order of Conditions;
  - Locations and elevations of all stormwater management conveyances, structures and best management designs, including foundation drains, constructed under this Order within any wetland resource area or buffer zone;
  - Distances from any structures constructed under this Order to wetland resource areas - "structures" include, but are not limited to, all buildings, septic system components, wells, utility lines, fences, retaining walls, and roads/driveways;
  - A line delineating the limit of work - "work" includes any filling, excavating and/or disturbance of soils or vegetation approved under this Order;
  - Mitigation planting areas constructed under this Order, as applicable.



**WPA Form 8A – Request for Certificate of Compliance**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**A. Project Information**

**Important:**

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Upon completion of the work authorized in an Order of Conditions, the property owner must request a Certificate of Compliance from the issuing authority stating that the work or portion of the work has been satisfactorily completed.

1. This request is being made by:

South Shore Baptist Church

Name

578 Main Street

Mailing Address

Hingham

City/Town

MA

State

02043

Zip Code

617-680-0531 (Kent Forkner)

Phone Number

2. This request is in reference to work regulated by a final Order of Conditions issued to:

South Shore Baptist Church

Applicant

3/10/2009

Dated

SE 34-0990

DEP File Number

3. The project site is located at:

578 Main Street / 10, 12 & 20 Free Street

Street Address

Assessors Map 117 - Lots 29E, 30 & 31

Assessors Map 118 - Lots 15, 21 & 22

Hingham

City/Town

Parcel/Lot Number

4. The final Order of Conditions was recorded at the Registry of Deeds for:

South Shore Baptist Church

Property Owner (if different)

Plymouth

County

36960

Book

143-155

Page

Certificate (if registered land)

5. This request is for certification that (check one):

the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.

the following portions of the work regulated by the above-referenced Order of Conditions have been satisfactorily completed (use additional paper if necessary).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

the above-referenced Order of Conditions has lapsed and is therefore no longer valid, and the work regulated by it was never started.



**WPA Form 8A – Request for Certificate of Compliance**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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**A. Project Information (cont.)**

6. Did the Order of Conditions for this project, or the portion of the project subject to this request, contain an approval of any plans stamped by a registered professional engineer, architect, landscape architect, or land surveyor?

Yes      If yes, attach a written statement by such a professional certifying substantial compliance with the plans and describing what deviation, if any, exists from the plans approved in the Order.

No

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**B. Submittal Requirements**

Requests for Certificates of Compliance should be directed to the issuing authority that issued the final Order of Conditions (OOC). If the project received an OOC from the Conservation Commission, submit this request to that Commission. If the project was issued a Superseding Order of Conditions or was the subject of an Adjudicatory Hearing Final Decision, submit this request to the appropriate DEP Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>).

## HINGHAM WETLAND REGULATIONS

### APPENDIX C

#### Policy on Receipt of Information

(Revised March 4, 2024)

1. New applications/filings must be submitted to the Conservation office (by certified mail or hand delivery) two weeks prior to the meeting date, on Monday by noon, to facilitate the placement of the legal ad and to allow timely review by the Conservation Officer (if the office is closed on Monday due to a holiday, then the information is due on the preceding Friday by noon). Conservation staff will review the application for administrative completeness. Upon receipt of a complete application, a hearing or meeting will be scheduled in accordance with the 310 CMR 10.05(5) and the Wetland Regulations, Section 7.6.
2. If deemed necessary, based on the Commission's meeting schedule, Conservation staff may request the applicant *voluntarily* waive the 21 day statutory deadline for holding a public hearing or issuing a Determination of Applicability.
3. Requests for additional information may be made by the Commission members or their agent to clarify the scope of the project or determine compliance with the 310 CMR 10.00 and/or the Hingham Wetland Regulations. Such requests, if not made at the public hearing, will be communicated to the applicant or their representative as promptly as possible.
4. Additional information requested by the Commission or their agent in accordance with No.3, must be submitted to the Conservation office a minimum of 7 days prior to the meeting date, on Monday by noon. If the office is closed on Monday due to a holiday, the information is due on the preceding Friday by noon. *Revisions submitted after the established deadline may not receive a review, thereby resulting in a continuance to the next available meeting.*
5. The Commission may engage the peer review services of an outside consultant as provided by M.G.L. Ch. 44, § 53G, to be paid for by the applicant, for specific expert review deemed necessary to come to a final decision on a submitted application. Specific consultant services may include but are not limited to, review of a Notice of Intent, Wetland Resource Area Delineation, Stormwater/Drainage Reports, etc. The consultant shall be chosen by the Conservation Commission by vote at the public hearing, and report only to the Commission or its agent. *Requested additional information/revisions by the peer reviewer is required a minimum of two weeks prior to the hearing date.*
5. All supplemental documentation and revised plans must include a revision date and must be date stamped by the Conservation office upon receipt. If this information is not present, the documents may be considered incomplete and may not receive a timely review, thereby resulting in a continuance to the next available meeting.
6. Please note that all supplemental documentation and revised plans submitted to the Commission for a pending application, subject to the MA Wetlands Protection Act, must also be sent to the DEP Southeast Regional Office, 20 Riverside Dr., Lakeville, MA 02347

The Hingham Conservation Commission is committed to a thorough and timely review of each application and an efficient hearing process. Cooperation with this policy is appreciated to facilitate these efforts. Exceptions to this policy may be made by the Conservation staff if deemed warranted. Please sign and include with your filing. Thank you.

\_\_\_\_\_  
Applicant or Applicant's Representative Signature

\_\_\_\_\_  
Date

APPLICANT'S REPRESENTATIVE

SITEC ENGINEERING + ENVIRONMENTAL  
CONSULTING, INC.

7/24/2025



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

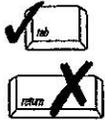
### WPA Form 5 – Order of Conditions

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
And the Town of Hingham Wetlands Protection Bylaw

MassDEP File Number:  
**SE 34 0990**  
578 Main St. &  
10/12 & 20 Free St.  
Hingham, Ma

#### A. General Information

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. From: Hingham  
Conservation Commission

2. This issuance is for (check one): a.  **Order of Conditions** b.  Amended Order of Conditions

3. To: Applicant:

Gerry Bennett – Church Contact  
a. First Name b. Last Name  
South Shore Baptist Church  
c. Organization  
578 Main Street  
d. Mailing Address  
Hingham MA 02043  
e. City/Town f. State g. Zip Code

4. Property Owner (if different from applicant): **Owner 10/12 Free Street Lot Map 118 Lot 22**

Thomas Paine  
a. First Name b. Last Name  
Paine Realty Trust  
c. Organization  
2637 Densmore Drive  
d. Mailing Address  
Toledo Ohio 43606  
e. City/Town f. State g. Zip Code

5. Project Location:

578 Main St., 10/12 & 20 Free Streets Hingham  
a. Street Address b. City/Town  
Map 117 Lots 29E, 30 & 31  
Map 118, Lots 15, 21 & 22  
d. Parcel/Lot Number  
Latitude and Longitude, if known: e. Latitude f. Longitude

6. Property recorded at the Registry of Deeds for (attach additional information if more than one parcel):

Plymouth  
a. County b. Certificate Number (if registered land)  
Bk 5400 Pg. 302, Bk 1265 Pg. 78, Bk 2954, Pg. 322 Bk 2610 Pg 285, Bk 6221, Pg 129  
d. Page

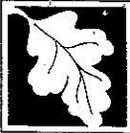
7. Dates: a. 12/30/08 b. 2/23/09 c. 3/10/09  
a. Date Notice of Intent Filed b. Date Public Hearing Closed c. Date of Issuance

8. Final Approved Plans and Other Documents (attach additional plan or document references as needed):

**SEE ATTACHED SHEET 1A OF 11**  
a. Plan Title  
b. Prepared By c. Signed and Stamped by  
d. Final Revision Date e. Scale  
g. Date

*Sitec  
Roderick G Asbell  
769 Plain St Unit C  
Marshfield MA 02050*

Document	Document Name	Sheet	From	Date on Documents	Signed by	Scale
NOI Proposed Sanctuary Additions and Site Improvements	Overall Existing Conditions Plan and Wetland Resource Areas	Sheet 1 of 7	SITEC Environmental	12/29/08	Jeffrey Couture - Civil - #47084	1"=50'
NOI Proposed Sanctuary Addition and Site Improvements	Existing Conditions Plan and Wetland Resource Areas	Sheet 2 of 7	SITEC Environmental	12/29/08	Jeffrey Couture - Civil - #47084	1"=30'
NOI Proposed Sanctuary Addition and Site Improvements	Site Plan	Sheet 3 of 7	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	1"=30'
NOI Proposed Sanctuary Addition and Site Improvements	Grading Plan (Including Proposed Wildlife Habitat Enhancement Planting Areas)	Sheet 4 of 7	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	1"=30'
NOI Proposed Sanctuary Addition and Site Improvements	Utility Plan	Sheet 5 of 7	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	1"=30'
NOI Proposed Sanctuary Addition and Site Improvements	Detail Sheet 1	Sheet 6 of 7	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	
NOI Proposed Sanctuary Addition and Site Improvements	Detail Sheet 2	Sheet 7 of 7	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	
NOI Proposed Sanctuary Addition and Site Improvements	Construction Demolition Plan	Sheet 1 of 1	SITEC Environmental	revised 2/13/09	Jeffrey Couture - Civil - #47084	
NOI Proposed Sanctuary Addition and Site Improvements	Landscape Plan	Marked Sheet 3 of 7 - red'd only 1 sheet	SITEC Environmental	02/09/09	Jeffrey F. George - Landscape Architect, #880	1"=30'
NOI Proposed Church Building & Parking Area Expansion	Stormwater Management System and Drainage Summary		SITEC Environmental	December 2008		



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
And the Town of Hingham Wetlands Protection Bylaw

MassDEP File Number:  
**SE 34 0990**  
578 Main St. &  
10/12 & 20 Free St.  
Hingham, Ma

**B. Findings**

1. Findings pursuant to the Massachusetts Wetlands Protection Act:

Following the review of the above-referenced Notice of Intent and based on the information provided in this application and presented at the public hearing, this Commission finds that the areas in which work is proposed is significant to the following interests of the Wetlands Protection Act. Check all that apply:

- a.  **Public Water Supply**
- b.  Land Containing Shellfish
- c.  **Prevention of Pollution**
- d.  Private Water Supply
- e.  Fisheries
- f.  **Protection of Wildlife Habitat**
- g.  **Groundwater Supply**
- h.  **Storm Damage Prevention**
- i.  Flood Control

2. This Commission hereby finds the project, as proposed, is: (check one of the following boxes)

**Approved subject to:**

- a.  the following conditions which are necessary in accordance with the performance standards set forth in the wetlands regulations. This Commission orders that all work shall be performed in accordance with the Notice of Intent referenced above, the following General Conditions, and any other special conditions attached to this Order. To the extent that the following conditions modify or differ from the plans, specifications, or other proposals submitted with the Notice of Intent, these conditions shall control.

**Denied because:**

- b.  the proposed work cannot be conditioned to meet the performance standards set forth in the wetland regulations. Therefore, work on this project may not go forward unless and until a new Notice of Intent is submitted which provides measures which are adequate to protect these interests, and a final Order of Conditions is issued. **A description of the performance standards which the proposed work cannot meet is attached to this Order.**
- c.  the information submitted by the applicant is not sufficient to describe the site, the work, or the effect of the work on the interests identified in the Wetlands Protection Act. Therefore, work on this project may not go forward unless and until a revised Notice of Intent is submitted which provides sufficient information and includes measures which are adequate to protect the Act's interests, and a final Order of Conditions is issued. **A description of the specific information which is lacking and why it is necessary is attached to this Order as per 310 CMR 10.05(6)(c).**

**Inland Resource Area Impacts:** Check all that apply below. (For Approvals Only)

- 3.  Buffer Zone Impacts: Shortest distance between limit of project disturbance and wetland boundary (if available)

Resource Area	Proposed Alteration	Permitted Alteration	Proposed Replacement	Permitted Replacement
4. <input checked="" type="checkbox"/> <b>Bank</b>	45 a. linear feet	45 b. linear feet	0 c. linear feet	0 d. linear feet
5. <input type="checkbox"/> <b>Bordering Vegetated Wetland</b>	_____ a. square feet	_____ b. square feet	_____ c. square feet	_____ d. square feet
6. <input type="checkbox"/> <b>Land Under Waterbodies and Waterways</b>	_____ a. square feet	_____ b. square feet	_____ c. square feet	_____ d. square feet
	_____ e. c/y dredged	_____ f. c/y dredged		



**Massachusetts Department of Environmental Protection**  
**Bureau of Resource Protection - Wetlands**

**WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
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 578 Main St. &  
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 Hingham, Ma

**B. Findings (cont.)**

Resource Area	Proposed Alteration	Permitted Alteration	Proposed Replacement	Permitted Replacement
7. <input type="checkbox"/> <b>Bordering Land Subject to Flooding</b>	a. square feet	b. square feet	c. square feet	d. square feet
Cubic Feet Flood Storage	e. cubic feet	f. cubic feet	g. cubic feet	h. cubic feet
8. <input type="checkbox"/> <b>Isolated Land Subject to Flooding</b>	a. square feet	b. square feet		
Cubic Feet Flood Storage	c. cubic feet	d. cubic feet	e. cubic feet	f. cubic feet
9. <input type="checkbox"/> <b>Riverfront area</b>	a. total sq. feet	b. total sq. feet		
Sq ft within 100 ft	c. square feet	d. square feet	e. square feet	f. square feet
Sq ft between 100-200 ft	g. square feet	h. square feet	i. square feet	j. square feet

**Coastal Resource Area Impacts: Check all that apply below. (For Approvals Only)**

10. <input type="checkbox"/> <b>Designated Port Areas</b>	Indicate size under Land Under the Ocean, below			
11. <input type="checkbox"/> <b>Land Under the Ocean</b>	a. square feet	b. square feet		
	c. c/y dredged	d. c/y dredged		
12. <input type="checkbox"/> <b>Barrier Beaches</b>	Indicate size under Coastal Beaches and/or Coastal Dunes below			
13. <input type="checkbox"/> <b>Coastal Beaches</b>	a. square feet	b. square feet	c. c/y nourishmt.	d. c/y nourishmt.
14. <input type="checkbox"/> <b>Coastal Dunes</b>	a. square feet	b. square feet	c. c/y nourishmt.	d. c/y nourishmt.
15. <input type="checkbox"/> <b>Coastal Banks</b>	a. linear feet	b. linear feet		
16. <input type="checkbox"/> <b>Rocky Intertidal Shores</b>	a. square feet	b. square feet		
17. <input type="checkbox"/> <b>Salt Marshes</b>	a. square feet	b. square feet	c. square feet	d. square feet
18. <input type="checkbox"/> <b>Land Under Salt Ponds</b>	a. square feet	b. square feet		
	c. c/y dredged	d. c/y dredged		
19. <input type="checkbox"/> <b>Land Containing Shellfish</b>	a. square feet	b. square feet	c. square feet	d. square feet
20. <input type="checkbox"/> <b>Fish Runs</b>	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above			
	a. c/y dredged	b. c/y dredged		
21. <input type="checkbox"/> <b>Land Subject to Coastal Storm Flowage</b>	a. square feet	b. square feet		



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

## **WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
And the Town of Hingham Wetlands Protection Bylaw

MassDEP File Number:  
**SE 34 0990**  
578 Main St. &  
10/12 & 20 Free St.  
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### **C. General Conditions Under Massachusetts Wetlands Protection Act**

(only applicable to approved projects)

1. Failure to comply with all conditions stated herein, and with all related statutes and other regulatory measures, shall be deemed cause to revoke or modify this Order.
2. The Order does not grant any property rights or any exclusive privileges; it does not authorize any injury to private property or invasion of private rights.
3. This Order does not relieve the permittee or any other person of the necessity of complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.
4. The work authorized hereunder shall be completed within three years from the date of this Order unless either of the following apply:
  - a. the work is a maintenance dredging project as provided for in the Act; or
  - b. the time for completion has been extended to a specified date more than three years, but less than five years, from the date of issuance. If this Order is intended to be valid for more than three years, the extension date and the special circumstances warranting the extended time period are set forth as a special condition in this Order.
5. This Order may be extended by the issuing authority for one or more periods of up to three years each upon application to the issuing authority at least 30 days prior to the expiration date of the Order.
6. Any fill used in connection with this project shall be clean fill. Any fill shall contain no trash, refuse, rubbish, or debris, including but not limited to lumber, bricks, plaster, wire, lath, paper, cardboard, pipe, tires, ashes, refrigerators, motor vehicles, or parts of any of the foregoing.
7. This Order is not final until all administrative appeal periods from this Order have elapsed, or if such an appeal has been taken, until all proceedings before the Department have been completed.
8. No work shall be undertaken until the Order has become final and then has been recorded in the Registry of Deeds or the Land Court for the district in which the land is located, within the chain of title of the affected property. In the case of recorded land, the Final Order shall also be noted in the Registry's Grantor Index under the name of the owner of the land upon which the proposed work is to be done. In the case of the registered land, the Final Order shall also be noted on the Land Court Certificate of Title of the owner of the land upon which the proposed work is done. The recording information shall be submitted to this Conservation Commission on the form at the end of this Order, which form must be stamped by the Registry of Deeds, prior to the commencement of work.
9. A sign shall be displayed at the site not less than two square feet or more than three square feet in size bearing the words,

"Massachusetts Department of Environmental Protection" [or, "MassDEP"]

"File Number SE 34 0990 "



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

## WPA Form 5 – Order of Conditions

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
And the Town of Hingham Wetlands Protection Bylaw

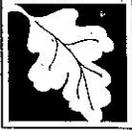
MassDEP File Number:  
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### C. General Conditions Under Massachusetts Wetlands Protection Act

10. Where the Department of Environmental Protection is requested to issue a Superseding Order, the Conservation Commission shall be a party to all agency proceedings and hearings before MassDEP.
11. Upon completion of the work described herein, the applicant shall submit a Request for Certificate of Compliance (WPA Form 8A) to the Conservation Commission.
12. The work shall conform to the plans and special conditions referenced in this order.
13. Any change to the plans identified in Condition #12 above shall require the applicant to inquire of the Conservation Commission in writing whether the change is significant enough to require the filing of a new Notice of Intent.
14. The Agent or members of the Conservation Commission and the Department of Environmental Protection shall have the right to enter and inspect the area subject to this Order at reasonable hours to evaluate compliance with the conditions stated in this Order, and may require the submittal of any data deemed necessary by the Conservation Commission or Department for that evaluation.
15. This Order of Conditions shall apply to any successor in interest or successor in control of the property subject to this Order and to any contractor or other person performing work conditioned by this Order.
16. Prior to the start of work, and if the project involves work adjacent to a Bordering Vegetated Wetland, the boundary of the wetland in the vicinity of the proposed work area shall be marked by wooden stakes or flagging. Once in place, the wetland boundary markers shall be maintained until a Certificate of Compliance has been issued by the Conservation Commission.
17. All sedimentation barriers shall be maintained in good repair until all disturbed areas have been fully stabilized with vegetation or other means. At no time shall sediments be deposited in a wetland or water body. During construction, the applicant or his/her designee shall inspect the erosion controls on a daily basis and shall remove accumulated sediments as needed. The applicant shall immediately control any erosion problems that occur at the site and shall also immediately notify the Conservation Commission, which reserves the right to require additional erosion and/or damage prevention controls it may deem necessary. Sedimentation barriers shall serve as the limit of work unless another limit of work line has been approved by this Order.

#### NOTICE OF STORMWATER CONTROL AND MAINTENANCE REQUIREMENTS

18. **The work associated with this Order (the "Project") is (1)  is not (2)  subject to the Massachusetts Stormwater Standards. If the work is subject to the Stormwater Standards, then the project is subject to the following conditions:**
  - a) All work, including site preparation, land disturbance, construction and redevelopment, shall be implemented in accordance with the construction period pollution prevention and erosion and sedimentation control plan and, if applicable, the Stormwater Pollution Prevention Plan required by the National Pollution Discharge Elimination System Construction General Permit as required by Stormwater Condition 8. Construction period erosion, sedimentation and pollution control measures and best management practices (BMPs) shall remain in place until the site is fully stabilized.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

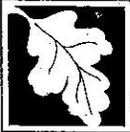
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Hingham, Ma

### C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)

- b) No stormwater runoff may be discharged to the post-construction stormwater BMPs unless and until a Registered Professional Engineer provides a Certification that:
- i.* all construction period BMPs have been removed or will be removed by a date certain specified in the Certification. For any construction period BMPs intended to be converted to post construction operation for stormwater attenuation, recharge, and/or treatment, the conversion is allowed by the MassDEP Stormwater Handbook BMP specifications and that the BMP has been properly cleaned or prepared for post construction operation, including removal of all construction period sediment trapped in inlet and outlet control structures;
  - ii.* as-built final construction BMP plans are included, signed and stamped by a Registered Professional Engineer, certifying the site is fully stabilized;
  - iii.* any illicit discharges to the stormwater management system have been removed, as per the requirements of Stormwater Standard 10;
  - iv.* all post-construction stormwater BMPs are installed in accordance with the plans (including all planting plans) approved by the issuing authority, and have been inspected to ensure that they are not damaged and that they are in proper working condition;
  - v.* any vegetation associated with post-construction BMPs is suitably established to withstand erosion.
- c) The landowner is responsible for BMP maintenance until the issuing authority is notified that another party has legally assumed responsibility for BMP maintenance. Prior to requesting a Certificate of Compliance, or Partial Certificate of Compliance, the responsible party (defined in General Condition 18(e)) shall execute and submit to the issuing authority an Operation and Maintenance Compliance Statement ("O&M Statement") for the Stormwater BMPs identifying the party responsible for implementing the stormwater BMPs Operation and Maintenance Plan ("O&M Plan") and certifying the following: *i.*) the O&M Plan is complete and will be implemented upon receipt of the Certificate of Compliance, and *ii.*) the future responsible parties shall be notified in writing of their ongoing legal responsibility to operate and maintain the stormwater management BMPs and implement the Stormwater Pollution Prevention Plan.
- d) Post-construction pollution prevention and source control shall be implemented in accordance with the long-term pollution prevention plan section of the approved Stormwater Report and, if applicable, the Stormwater Pollution Prevention Plan required by the National Pollution Discharge Elimination System Multi-Sector General Permit.
- e) Unless and until another party accepts responsibility, the landowner, or owner of any drainage easement, assumes responsibility for maintaining each BMP. To overcome this presumption, the landowner of the property must submit to the issuing authority a legally binding agreement of record, and acceptable to the issuing authority, evidencing that another entity has accepted responsibility for maintaining the BMP, and that the proposed responsible party shall be treated as a permittee for purposes of implementing the requirements of Conditions 18(f) through 18(k) with respect to that BMP. Any failure of the proposed responsible party to implement the requirements of Conditions 18(f) through 18(k) with respect to that BMP shall be a violation of the Order of Conditions or Certificate of Compliance. In the case of stormwater BMPs that are serving more than one lot, the legally binding agreement shall also identify the lots that will be serviced by the stormwater BMPs. A plan and easement deed that grants the responsible party access to perform the required operation and maintenance must be submitted along with the legally binding agreement.
- f) The responsible party shall operate and maintain all stormwater BMPs in accordance with the design plans, the O&M Plan, and the requirements of the Massachusetts Stormwater Handbook.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
And the Town of Hingham Wetlands Protection Bylaw

MassDEP File Number:  
**SE 34 0990**  
578 Main St. &  
10/12 & 20 Free St.  
Hingham, Ma

**C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)**

- g) The responsible party shall:
  1. Maintain an operation and maintenance log for the last three (3) consecutive calendar years of inspections, repairs, maintenance and/or replacement of the stormwater management system or any part thereof, and disposal (for disposal the log shall indicate the type of material and the disposal location);
  2. Make the maintenance log available to MassDEP and the Conservation Commission ("Commission") upon request; and
  3. Allow members and agents of the MassDEP and the Commission to enter and inspect the site to evaluate and ensure that the responsible party is in compliance with the requirements for each BMP established in the O&M Plan approved by the issuing authority.
- h) All sediment or other contaminants removed from stormwater BMPs shall be disposed of in accordance with all applicable federal, state, and local laws and regulations.
- i) Illicit discharges to the stormwater management system as defined in 310 CMR 10.04 are prohibited.
- j) The stormwater management system approved in the Order of Conditions shall not be changed without the prior written approval of the issuing authority.
- k) Areas designated as qualifying pervious areas for the purpose of the Low Impact Site Design Credit (as defined in the MassDEP Stormwater Handbook, Volume 3, Chapter 1, Low Impact Development Site Design Credits) shall not be altered without the prior written approval of the issuing authority.
- l) Access for maintenance, repair, and/or replacement of BMPs shall not be withheld. Any fencing constructed around stormwater BMPs shall include access gates and shall be at least six inches above grade to allow for wildlife passage.

Special Conditions (if you need more space for additional conditions, please attach a text document):

**19. The applicant shall submit an "as built" plan to the Conservation Commission upon completion of this project. The plan shall be signed by the professional engineer of record, who shall certify that the work has been done in accordance with the approved plans, and this Order of Conditions. This plan must be submitted prior to the issuance of a Certificate of Compliance by the Conservation Commission.**

See attached conditions.

**D. Findings Under Municipal Wetlands Bylaw or Ordinance**

1. Is a municipal wetlands bylaw or ordinance applicable?  Yes  No
2. The Hingham hereby finds (check one that applies):
  - a.  that the proposed work cannot be conditioned to meet the standards set forth in a municipal ordinance or bylaw specifically:

1. Municipal Ordinance or Bylaw

2. Citation

Therefore, work on this project may not go forward unless and until a revised Notice of Intent is submitted which provides measures which are adequate to meet these standards, and a final Order of Conditions is issued.

**Order of Conditions (DEP SE 34 0990) 578 Main Street, 10/12 & 20 Free Streets, Hingham, MA**

See pages 4, 5, 6, 7 of 10 for Conditions 1-19

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**PRIOR TO CONSTRUCTION:**

20. No work permitted by this Order may begin unless and until the applicant receives a subsurface sewage disposal permit from the Hingham Board of Health.
21. The applicant shall notify the Hingham Conservation Commission in writing of the name, address, and business and home telephone numbers of the project supervisor or contractor who shall be responsible for ensuring compliance with the conditions in this Order and shall notify the Commission (by telephone or writing) at least 48 hours prior to commencement of work on the site.
22. This document shall be included in all construction contracts and subcontracts dealing with the work proposed, and shall supersede other contract requirements.
23. The contractor, site engineer, or other individual in charge of work on the site shall have a copy of this Order available on the site at all times.
24. Prior to the start of any excavation or construction, there shall be a pre-construction conference on the site between the contractor responsible for the work, the project engineer and an agent of the Conservation Commission to ensure that the requirements of this Order are understood.
25. Prior to any work on the site, the proposed limit of work shall be clearly marked with stakes or flags and shall be confirmed by the Conservation Commission. Such markers will be maintained until all construction on the site's perimeter is complete. **Workers shall be informed that no construction activity is to occur beyond this line at any time.**
26. A silt fence, and staked hay bale dike shall be used during all phases of construction to prevent erosion and sedimentation into wetlands and surface waters.
27. Erosion control devices shall be staked securely with six (6) inches of soil on the uphill side. The Hingham Conservation Commission shall be notified when installation is complete. No work shall commence until the Commission agrees that the installation of the erosion control devices are installed correctly.
28. Erosion control devices shall be inspected regularly. Any entrapped silt shall be removed to an area outside the buffer zone and wetland resource areas. Any hay bales or other devices shall be kept in good repair and shall be replaced as necessary.
29. Erosion control devices shall remain in place until all disturbed surfaces have been stabilized with final vegetative cover or the Commission has authorized their removal.
30. The applicant will conduct sufficient soil testing in the areas of the proposed rain garden(s) and infiltration basin(s) to confirm the adequacy of the soil to support the stormwater infiltration system. Testing will be observed under the direction of the Hingham Conservation Commission and its peer review engineer.

**DURING CONSTRUCTION:**

31. During all phases of construction, all disturbed or exposed areas shall be brought to finished grade and either a) loamed and seeded for permanent stabilization, or b) stabilized in another way approved by the Hingham Conservation Commission.

**Order of Conditions (DEP SE 34 0990) 578 Main Street, 10/12 & 20 Free Streets, Hingham, MA**

See pages 4, 5, 6, 7 of 10 for Conditions 1-19

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32. If soils are to be disturbed for longer than two months, a temporary cover of rye or other grass should be established to prevent erosion and sedimentation. If the season is not appropriate for plant growth, exposed surfaces shall be stabilized by straw, or jute netting.
33. Any debris, which falls into the wetland area, shall be removed immediately (by hand).
34. Any on site dumpsters shall not be located within 100 feet of the wetlands.
35. There shall be no stockpiling of soil or other materials within 25 feet of any resource area.
36. Any dewatering activities on the project in which water will be released to wetlands or storm drains shall make use of a stilling pond or similar device to remove sediment before the water is released.
37. No vehicle or other machinery, refueling, lubrication or maintenance and the storage of chemicals shall take place within 100 feet of any wetland resource area. This condition shall apply in **perpetuity** and shall not expire with the issuance of a Certificate of Compliance.
38. Any proposed or executed changes in the plans approved under this Order shall require the applicant to file a new Notice of Intent, or to inquire of the Hingham Conservation Commission in writing whether the change or changes are substantial enough to require a new filing or an Amendment of the Order of Conditions. Approval from other Town Agents or Inspectors does not relieve the applicant from obtaining approval from the Hingham Conservation Commission for any work or changes related to construction conditioned by this Order. Before executing any change from the Plan of record, the applicant must have the Hingham Conservation Commission's written approval.
39. Any errors found in the plans or information submitted by the applicant shall be considered as changes and procedures outlined above for changes shall be followed.
40. The Conservation Commission, its employees, and its agents shall have a right of entry to inspect for compliance with the terms of the Order of Conditions.

**POST CONSTRUCTION:**

41. Catch basins shall be equipped with sumps and oil and gas traps.
42. It is the sole responsibility of the owner of record to maintain drainage structures at all times. Catch basins, manholes, and rain gardens and all other aspects of the drainage system shall be cleaned on an as-needed basis, but in no case less frequently than every six months. The property owner is responsible for maintaining records of this maintenance and cleaning for review by the Hingham Conservation Commission. This condition shall apply in **perpetuity** and shall not expire with the issuance of a Certificate of Compliance.
43. Landscape plant materials shall be guaranteed for two years, 100% of stock.
44. Conditions 37 and 42 shall apply in **perpetuity** and shall not expire with the issuance of a Certificate of Compliance.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

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**D. Findings Under Municipal Wetlands Bylaw or Ordinance (cont.)**

b.  that the following additional conditions are necessary to comply with a municipal ordinance or bylaw:

Town of Hingham Bylaw

Article 22

1. Municipal Ordinance or Bylaw

2. Citation

3. The Commission orders that all work shall be performed in accordance with the following conditions and with the Notice of Intent referenced above. To the extent that the following conditions modify or differ from the plans, specifications, or other proposals submitted with the Notice of Intent, the conditions shall control.

The special conditions relating to municipal ordinance or bylaw are as follows (if you need more space for additional conditions, attach a text document):

See attached conditions.



Massachusetts Department of Environmental Protection  
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Hingham, Ma

**E. Issuance**

This Order is valid for three years, unless otherwise specified as a special condition pursuant to General Conditions #4, from the date of issuance.

Please indicate the number of members who will sign this form:

This Order must be signed by a majority of the Conservation Commission.

The Order must be mailed by certified mail (return receipt requested) or hand delivered to the applicant. A copy also must be mailed or hand delivered at the same time to the appropriate Department of Environmental Protection Regional Office, if not filing electronically, and the property owner, if different from applicant.

3/10/09  
1. Date of Issuance  
4 (Four)  
2. Number of Signers

Signatures:

*[Handwritten signatures]*

**Notary Acknowledgement**

Commonwealth of Massachusetts County of Plymouth

On this 9th Day of March 2009

Before me, the undersigned Notary Public, personally appeared Hingham Conservation Commission  
Name of Document Signer

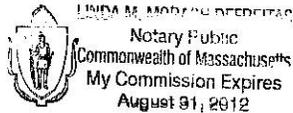
proved to me through satisfactory evidence of identification, which was/were

Personally known to me

Description of evidence of identification

to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

As member of Hingham City/Town Conservation Commission



*[Handwritten signature: Linda M. Morash Defreitas]*

Signature of Notary Public  
Linda M. Morash Defreitas  
Printed Name of Notary Public  
August 31, 2012  
My Commission Expires (Date)

Place notary seal and/or any stamp above

This Order is issued to the applicant as follows:

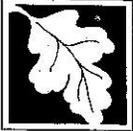
by hand delivery on

by certified mail, return receipt requested, on

Date

7006 0810 0003 7805 3716 South Shore Baptist Church  
7006 0810 0003 7805 3723 – Thomas Paine

3/10/09



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

## **WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
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10/12 & 20 Free St.

Hingham, Ma

### **F. Appeals**

The applicant, the owner, any person aggrieved by this Order, any owner of land abutting the land subject to this Order, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate MassDEP Regional Office to issue a Superseding Order of Conditions. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and a completed Request of Departmental Action Fee Transmittal Form, as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Order. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant, if he/she is not the appellant. Any appellants seeking to appeal the Department's Superseding Order associated with this appeal will be required to demonstrate prior participation in the review of this project. Previous participation in the permit proceeding means the submission of written information to the Conservation Commission prior to the close of the public hearing, requesting a Superseding Order or Determination, or providing written information to the Department prior to issuance of a Superseding Order or Determination.

The request shall state clearly and concisely the objections to the Order which is being appealed and how the Order does not contribute to the protection of the interests identified in the Massachusetts Wetlands Protection Act (M.G.L. c. 131, § 40), and is inconsistent with the wetlands regulations (310 CMR 10.00). To the extent that the Order is based on a municipal ordinance or bylaw, and not on the Massachusetts Wetlands Protection Act or regulations, the Department has no appellate jurisdiction.

**Section G, Recording Information is available on the following page.**

C-1



Rain garden along Free Street to the west of the intermittent drainage channel.

C-2



Southerly end of intermittent drainage channel with completed precast concrete bridge.

**PHOTOGRAPHIC  
DOCUMENTATION**  
South Shore Baptist Church  
578 Main Street  
Hingham, Massachusetts

SITEC PROJ. NO.  
SE05-542

July 24, 2025



769 Plain Street, Unit C  
Marshfield, MA 02050  
Tel. (781) 319-0100 Fax (781) 834-4783

C-3



Paved parking area to the west of the intermittent drainage channel. New sanctuary addition in background.

C-4



Precast concrete bridge crossing the intermittent drainage channel.

**PHOTOGRAPHIC  
DOCUMENTATION**  
South Shore Baptist Church  
578 Main Street  
Hingham, Massachusetts

SITEC PROJ. NO.  
SE05-542

July 24, 2025



769 Plain Street, Unit C  
Marshfield, MA 02050  
Tel. (781) 319-0100 Fax (781) 834-4783

C-5



Expanded parking area on the easterly side of intermittent drainage channel.

C-6



Paved parking and drive aisle to the north of the church building.

**PHOTOGRAPHIC  
DOCUMENTATION**  
South Shore Baptist Church  
578 Main Street  
Hingham, Massachusetts

SITEC PROJ. NO.  
SE05-542

July 24, 2025



769 Plain Street, Unit C  
Marshfield, MA 02050  
Tel. (781) 319-0100 Fax (781) 834-4783

