



Town of Hingham
BATHING BEACH

c/o Town Clerk
210 Central Street
Hingham, Massachusetts 02043-2763

Contact: _____
Phone: (781) _____

Email: _____

Application for Use of Bathing Beach Facilities

Organization Applicant (if applicable):

Name of Organization: _____

Type of Organization: _____

Is this Organization a 501(c)(3) organization Yes ___ No ___

Address: _____ Telephone: _____

Authorized Representative of Organization*:

Name: _____ Telephone (Office): _____

Email: _____ Telephone (Cell): _____

Alternate Contact*: _____ Telephone (Home): _____

Address: _____ Telephone (Cell): _____

Email: _____ Telephone (Work): _____

*The Authorized Representative or Alternate Contact is required to be on-site on the date(s) of use

Organization Liability/Insurance Carrier (Copy Needed): _____

Individual Applicant (if applicable):

Name: _____ Telephone (Home): _____

Address: _____ Telephone (Cell): _____

Email: _____ Telephone (Work): _____

Purpose of Use: _____

Dates Requested: _____

Times: _____

Number of Participants: _____

I have read and agree to comply with the facility use policy of the Hingham Bathing Beach and the other terms and conditions listed on the following pages of this permit. I will assume responsibility for the payment of fees, if any, associated with this permit. The Trustees of the Hingham Bathing Beach may revoke this permit for failure to comply with the policies governing Bathing Beach facilities.

Signature of Applicant

Date

Trustee of the Hingham Bathing Beach

Date Approved

Policy Statement

The Hingham Bathing Beach is operated by a Board of Trustees who are governed by the terms of a Deed of Trust, dated November 21, 1916 (“Trust”). Pursuant to the terms of the Trust, the Trustees are required to manage the property “as a park, bathing beach or playground for the benefit of the people of Hingham”. In such role, the Trustees have the power “to make such regulations for the use of said premises as it deems for the best interests of the people of Hingham, to raise money upon the premises, or any part thereof, and apply the proceeds and income to the maintenance and improvement of the premises.”

The purpose of this policy is to establish an orderly and fair procedure for the reserving of Hingham Bathing Beach facilities for the purpose of special events consistent with the terms of the Trust. To such end, the Trustees reserve the right to review each application for use for its consistency with the terms of the Trust and to determine, in its sole discretion, whether the proposed use is appropriate and consistent therewith.

Unauthorized use

The permit must be used for the purpose for which it was issued. Use of the permit for any unauthorized purpose will result in forfeiture of fees and possible sanctions against the permitted. The permitted is responsible for all damages as a result of usage. Permits must be available on-site.

Application Process

Permit applications shall be submitted to the Trustees at least thirty (30) days, but not more than one (1) year, prior to the date(s) requested for use.

Bathing Beach facilities will be made available to public and private organizations subject to the Policy Statement set forth herein and scheduling is subject to the Trustees determination of potential for conflicts with peak use of the Bathing Beach facilities by the general public. First priority will be given to events for Hingham community organizations and Hingham residents. Private events, such as company picnics, for non-community organizations, may be considered on a case by case basis, provided that no for-profit activities are carried on.

The Trustees of the Bathing Beach require all organizations to provide the following information:

- Completed application with signed acknowledgement of policy statement.
- A copy of the organization’s insurance certificate. It must be for a minimum of \$1,000,000 general liability coverage and the Town of Hingham and the Trustees of the Bathing Beach must each be named as additional insured. NOTE: Neither the Trustees of the Bathing Beach nor the Town of Hingham will be responsible for any injuries or loss of articles occurring on the Bathing Beach property.
- Any organization that accepts volunteers and provides activities or programs to children 18 years of age or younger must provide the Trustees of the Bathing Beach with written certification that the organization performs a CORI check on all volunteers and paid employees, as required by Massachusetts General Law. This must be on the organization’s letterhead and signed by the President. A letter identifying the organizations CORI Administrator from the Criminal History Systems Board (or equivalent agency) must also be submitted.

General Guidelines for Permit Holder

All facility users are expected to adhere to the following guidelines to help keep our facilities in an acceptable condition for public use. Violation of these guidelines may result in fines or the loss of future permitting or use privileges. Permit holders are required to see that participants adhere to all regulations, including:

- Facilities may only be used during the hours set forth in the permit
- The permit must be on site in the possession of the permitted group or individual during the permitted time
- The use of tobacco and the possession or use of alcohol, narcotics or controlled substances on Bathing Beach property is prohibited
- No glass containers may be used on the premises at any time
- No littering. Organizations using the Bathing Beach facilities are responsible for supervising the participants during use of the property and making sure the area is clean after completion of activities. At the completion of each function the area must be left as it was found. All trash and recyclables must be picked up and carried away for proper disposal. Note: The Bathing Beach facilities do not contain adequate trash receptacles to support trash generated by special events. Permit holders will be charged for any trash removal costs incurred by the Town or the Trustees if this guideline is not observed
- No selling of food, beverages or merchandise on Bathing Beach property, unless specifically approved in the permit and subject to other applicable regulations of the Town of Hingham, including the Board of Health
- Parking is allowed in designated parking areas only
- The applicant assumes the responsibility for any accidents or damages that may occur to the facilities. The applicant will be held responsible for the cost of repairs, as a result of any damages
- Any accident and injury must be reported to the Trustees of the Bathing Beach within 24 hours of its occurrence.
- The Trustees will determine if police coverage is necessary
- Note: Public restrooms facilities are only available during regularly scheduled beach hours and may not be available during the day or hours of the applicant's event. If the applicant desires to bring in a portable restroom facility, approval must be obtained from the Trustees in advance of the event.
- Additional conditions, if any, are set forth in **Exhibit A** attached to this permit. Yes ___ No ___

EXHIBIT A

Additional Conditions for Permit Use